

CGS PTO Meeting – May 11, 2020

The meeting was called to order at 7:04 online via Zoom.

Members present: Michael Hart, Jennifer Grigsby, Maria Arner, Lynda Francis, Marisha Lecea, Selina Bautista, Janet Spencer, Diane O’Hara, Theresa Aberg, Mary Alice Adams, Vanessa Dover, Walter Hamm

Secretary’s report: Maria Arner – Diane O’Hara made a motion to approve the April 13, 2020 minutes as written. Lynda Francis seconded the motion and they were **unanimously approved**.

Treasurer’s report: Marisha Lecea

- Bank balances as of April 30, 2020:
 - Checking: \$14,468.47
 - Money Market: \$10,401.82
- Square is auto-refunding some of the membership fees because the purchases were never marked as “fulfilled”.
- Total expenses for Snow Ball totaled \$4,959.02 and the budget was \$5,000. A lot of decorations were purchased that can be used in future years.
- Marisha has not received any receipts for Senior Recognition or any more for Teacher Appreciation.
- The charge for the phone chargers for Seniors was done with the PTO credit card before Covid hit.
- Mrs. Grigsby wants to purchase t-shirts for the teachers. She has \$500 available in her budget line.
- Marisha will send an email to all chairpersons requesting they submit all receipts by June 1st so that she can close the books for the year. She will encourage Teacher Appreciation chairpersons to purchase “something” (electronic gift cards) using their remaining budget.
- Marisha received a quote from RVNA (our insurance company?), not an invoice. It was determined that, according to the total amount, it is the insurance bill. Michael Hart will follow up.
- Mrs. Grigsby inquired as to whether receipts had been submitted for Math Awards. Marisha will look into.

Membership report: Not present

- No report.

Director’s report: Jennifer Grigsby

- **Senior Recognition Ceremony**
 - Mrs. Grigsby wants to move the date to Sunday, July 19, 2020 at 4:00PM at the Expo Center.
 - If there are still strict gathering restrictions, maybe will have to do individual ceremonies by site.
 - Cake and punch will still be served afterwards.
 - Maryalice will finish the invites for Mrs. Grigsby’s review. She will have people RSVP to her. Will put in the invitation that only 2 family members will be allowed to attend.
 - Seniors are receiving their certificates and medals now so they have for their specific school graduations.
- **Cookies for the Commonwealth**
 - Might try to hold in June or July. Will be done at each individual site.
- **Grades**
 - Should be being finalized in all counties at this point.
- **AP Exams**
 - Started today and go through May 22nd.
 - Be sure students have tried the exam demo, completed the checklist, located their e-ticket, and check in 30 minutes before the exam starts.

- **Summer work**
 - In Caroline, King George, and Spotsylvania ; new instruction was offered during shutdown.
 - In Stafford County, no new learning was allowed to take place.
 - There will be booster courses for Math only (not Statistics) July 29th – August 7th. Hopefully all students will be able to participate in the booster courses.
 - Still working with all of the counties to determine summer assignments. This is a Governor's School Program, not an Advanced Placement Program, so different rules apply.
- **Freshman Orientation**
 - Hope to hold it the end of July. It will be a 1-day event.
- **Senior Scholarship**
 - What is the status? Maria Arner will contact the chairperson to inquire.

Old Business:

- **Position Descriptions**
 - Donna Welsh posted the updated file on the CGS website. The old file was dated 2010.

New Business:

- **Pair with a Chair**
 - Diane O'Hara presented an idea to have a freshman parent pair with someone on the board to learn their position and in order take over the position when the upperclass parent leaves.
- **Elections for the 2020-2021 school year**
 - Michael Hart mentioned that since we've talked about elections for several months, and they're mentioned in the minutes, we've put the word out sufficiently. Elections will be held at the June meeting.
- **Budget for 2020-2021 school year**
 - Mrs. Grigsby requested that a preliminary budget be distributed before the next meeting so that it can be discussed and voted on. She offered to look it over if Marisha would like.
- **Signs for Seniors**
 - A parent reached out to Michael Hart to see if either Mrs. Grigsby (CGS Program) or the CGS PTO would want to either purchase, or sponsor a fundraiser for, graduation yard signs for Seniors. After discussion it was decided that this is a nice idea to recognize Seniors. However, it's a little too late to put together at this time, many schools have already done this fundraiser, a company in Stafford County is already providing signs for every Senior, and as a PTO we've already purchased a gift to be given at the Senior Recognition Ceremony. We're not going to do it.

Committee and/or VP Reports:

- **Merchandise Chairperson: Diane O'Hara**
 - **T-shirt design contest** - Diane needs someone to put together an electronic voting form for students to vote to pick the winning design.
- **Teacher Appreciation:**
 - Michael Hart is stepping down as Teacher Appreciation chair for King George. Lisa Thoms will be taking over the position.

Kudos & Good News:

- Meredith Adams received the Molly Gill Memorial Scholarship from the Rappahannock Community Foundation.
- Audrey Arner ('16 graduate from Colonial Forge site) graduated with honors from Penn State with a BS in both Biological Anthropology (where she was chosen to be the student Marshall for graduation) and Biology. She is taking a gap year and doing research then will pursue a PhD starting fall, 2021.
- Jordan Rice, an 11th grader at MHS, was accepted into the 2020 Summer Residential Governor's School for Marine Science. Due to Covid, it will be held virtually. No students from MHS have gotten into this program for a long time. (Sent in via email)

The meeting was adjourned at 8:44.

Next PTO meeting – June 8, 2020 at 7 p.m. – via Zoom.

Prepared by: Maria Elena Arner, 2019-2020 CGS PTO Secretary