

# The Commonwealth Governor's School

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## May 19, 2022 Governing Board Meeting Minutes

### In Attendance:

- Superintendents - Dr. Sarah Calveric, Dr. Carol Flenard
- Board Members - Mr. Copeland (CCPS), Mr. Matthew Roles (KGCS), Ms. April Gillespie- voting member from 4:05-4:44pm (Spotsy County PS), Dr. Lorita Daniels - voting member until 4:00-4:04pm (Spotsy County PS alternate), Dr. Sarah Chase (Stafford County PS)
- Central Office Staff - Kristine Hill (KGCS), Dr. Stephenie Fellingner (Stafford County PS)
- Regional Office Staff - Mrs. Jennifer Grigsby, Mrs. Maggie Morganti, Mrs. Heidi Robison
- Absent - Dr. Robert Benson, Dr. Thomas Taylor

### Call to order:

- Occurred at 4:00pm

### Roll Call:

- 4:00pm Quorum with 3 present board members and 1 alternate (Dr. Daniels was voting member until 4:04pm upon Ms. Gillespie's arrival)

### Pledge of Allegiance

### Approval of May 19, 2022 Agenda:

- Dr. Chase motioned to approve the agenda, Dr. Daniels seconded, motion carries 4-0

### Approval of Consent Agenda:

- Previous Meeting Minutes: Dr. Chase motioned to approve the consent agenda, Dr. Daniels seconded, motion carries 4-0
- Monthly Financial Report - Dr. Chase motion to approve with a modification on the Billing Certification to change the date to May 19, 2022, Dr. Daniels seconded the motion, motion carries 4-0

### Action Items:

- CGS 2022-2023 Proposed Budget - Dr. Chase motion to approve the 2022-2023 Budget, Daniels seconded
  - Discussion - changes after second reading were 5% pay increase and step increase for counselor, funds removed from technology due to moving technology from servers to cloud servers. Motion approved 4-0

### Informational Items:

- CGS 2022-2023 Governing Board Meeting Schedule - Mrs. Grigsby reviewed what occurs at bill certification meetings (Director meets with chairperson to approve bill certification and payments) versus actual meeting dates that require a quorum from the Governing Board.
- July or August will schedule an Executive Superintendent & Board Chairperson meeting. Mr. Copeland will let Mrs. Grigsby know which date works best.

### CGS Program Counselor Report:

- Site Visits - mostly exit meetings - will provide exit meeting data at September meeting

- Dr. Chase asked if there is a feeling of which sites are losing the students.
- Ms. Gillespie asked for clarification on which students are going through the exit interview process. Mrs. Morganti explained that all students exiting the program prior to graduation participate in the process and how they exit the program.
- Dr. Chase asked if we do exit interviews with students that fail out or are removed from the program. Mrs. Grigsby responded yes.
- Dr. Daniels asked how this year's numbers compare to last year. Mrs. Grigsby responded that this is her SMART goal this year. One change she made this year was to have the CGS counselor or Director handling the exit interview to ensure we were getting the true reason students were leaving. Teachers will receive a summary with names redacted after the school year. 7% of students left CGS the first year Mrs. Grigsby was in the position. 2nd year a little over 7% left. 3rd year (Covid) 9% change. As of May, 5-6% exited the program, but there will be changes this summer as exits are finalized.
- Mr. Roles asked when students can leave the program. Answer: 9 weeks, semester, end of school year. It is recommended that students leave the program at the end of year to help with transitioning to their homeschool.
- Dr. Calveric asked about a survey of why students stay in CGS. Students are surveyed at the end of the year in each subject. Students are asked about their favorite parts and what would you change. The data is provided to the teachers by site and subject.
- Dr. Chase asked about how the teachers are handling this year. Answer: It has been difficult to get the students back on track with workload and due dates. More one-on-one with the teachers. It has been a challenging year for faculty and students.
- Ms. Gillespie asked about test scores and why they do not stay at the CGS site to help the school. Example: students bused to Spotsy High for CGS classes, their scores reflect on their homeschool, not where they have their classes. It is part of the regional program agreement. It is why the homeschools are willing to send their brightest students to CGS. Dr. Sarah Calveric - Each student is tied to daily membership and it drives our funding. We are investing in this program. Same thing happens with special education students that go to other schools. Spotsy HS school scores are low, CGS scores would bring up the Spotsy overall scores. Mr. Roles asked why Ms. Gillespie is asking since all scores stay within the county for credit. She feels that it is affecting the administration, the perception of the school, and she was asked directly by a building principal. Mr. Copeland mentioned that most likely there would not be CGS at that site without the agreement. Dr. Sarah Calveric states this is common in other counties. Counties will put high-achieving programs in schools to draw students. She used Henrico County as an example. Dr. Chase - the 5% of the CGS students would not change the overall scores of the site schools. Dr. Daniels - CGS funding provides unique resources, i.e. last month we purchased almost \$200,000 of Vernier science supplies which can be shared with the CGS site non-CGS teachers. Dr. Sarah Calveric - we also share the human resources. Teachers come to a division to teach in CGS and may be split between CGS and the site school. Sites get high quality teachers as a result of CGS.
- Other activities
- Professional development - Master class on executive functions.
- Upcoming:
  - Presenting at the Spotsylvania Learning Exchange "Navigating Executive Functioning" - to help counselors and teachers. Dr. Sarah Calveric asked Ms. Lentz-Johnston (LJ) if other counties are able to attend this presentation. LJ needs to see how many new teachers respond. Mrs. Morganti can present to the other counties if requested. Dr. Daniels asked about the mental health group Mrs. Morganti met with.
  - Submitting proposal for Virginia School counselor Association Fall 2022 conference

### **CGS Regional Director Report:**

- Reviewed field experiences hoping next year will be closer to normal.
- Completed events:
  - Spring Fling
  - Senior Research Symposium - Fred Expo - went well for students
  - CGS Senior Recognition - students were able to get 2 tickets for free and could purchase 4 additional tickets. Some of the funding for this event may go through the regional office in the future.
  - Cookies with the Commonwealth - meet and greet teachers and each other.
  - CGS PTO Family Picnic May 27, 2022 4:30-7:00pm Pratt Park- all current students and incoming freshmen are invited to attend.
  - CGS New Student Orientation July 27, 2022 - start at individual site, travel to Stafford HS and parent meeting that evening.
- AYGS Director's Meeting - VDOE leadership is interested in the differences between AYGS programs and college partnership laboratory schools.
- Application process - 181 new students freshmen, 6 upperclassmen = 187 new students
- Diversity AYGS report - waiting for clarification if we still have to report to VDOE. Director will continue to gather data to share with the CGS Governing Board. Ms. Gillespie asked about the student count for next year. Enrollment will be around 610, we estimated 613.
- Staff hiring - reviewed positions opened and filled.
- Summer Enrichment - 3 trips "My Fair Lady", Roanoke College & VA Tech, and Caving
- CGS work week calendar provided
- Fredericksburg City PS - want to be part of the CGS, looking to join in 2023-2024. KGHS have open seat potential for Fredericksburg. If they decide to open their own site it would take enrollment up to about 800. Mr. Roles asked about KGHS seats. KGHS was capped at 25 to allow for Westmoreland and Colonial Beach to add 5 additional students to take KGHS CGS to 30. Fredericksburg City would pay tuition to KGCS. Dr. Sarah Calveric asked why it was necessary to have CGS teachers on 10.5 or 11 month contracts. Is it an expense that could be looked at by cutting back. Director feels that it is essential, since they cannot be pulled for professional learning with CGS. It is necessary to provide PD that is relevant to gifted learners and curriculum planning on the extra contract days.

### **Citizen Comments:**

- none

### **Board Members' Comments:**

- Mr. Roles asked for introductions around the table
- Ms. Gillespie complimented the efficiency of the CGS Governing Board meetings. Asked about by-laws and mentioned that the Governing board members should receive information one week prior to meeting. This did not occur because financial information is not available one week prior to the meeting (in order to close out all required bills). After discussion, it was recommended that the packet will go out one week in advance, and the packet will be resent once financial information is available.

### **Superintendents' Comments:**

- none

### **Adjournment: (4:44 pm)**

- Dr. Chase motioned to approve and Ms. Gillespie seconded, motion passed (4-0)