

The Commonwealth Governor's School

125 University Blvd · Fredericksburg, Virginia 22406 · 540-548-1278

CGS Governing Board Agenda

King George School Board Office (2nd floor conference room)

9100 St. Anthony's Rd, King George, VA 22485

September 19, 2024, 4:30pm

- I. Call to Order
 - A. Pledge of Allegiance
 - B. Roll Call (sign in sheet)
- II. Approval of September 19, 2024 Agenda
- III. Approval of Consent Agenda
 - A. Meeting Minutes (closed session) for May 30, 2024
 - B. Meeting Minutes for May 30, 2024
 - C. Meeting Minutes for April 4, 2024
 - D. Monthly Financial Report
- IV. Public Comment
- V. Director's Report
- VI. Counselor's Report
- VII. Discussion Items
 - A. 2023-2024 AP Testing results
 - B. Final FY24 Budget
 - C. CGS Program Overview
 - D. Website and Student Information System
 - E. 2024-2025 Governing Board Meeting Dates
- VIII. Action Item
 - A. Elect new board vice chair
- IX. Board Members' Comments & Next Steps
- X. Superintendents' Comments
- XI. Adjournment

Next Meeting:

Thursday, October 17, 2024 4:30pm

Spotsylvania County School Board Office, Conference room I

8020 River Stone Drive

Fredericksburg, VA 22407

Additional information and supporting documents can be found at cgsva.org.

The Commonwealth Governor's School

125 University Blvd • Fredericksburg, Virginia 22406 • 540-548-1278

CGS Governing Board Meeting Minutes

Stafford County School Board Offices
31 Stafford Avenue, Stafford, VA 22554
May 30, 2024, 4:00 - 5:30pm

Closed Session

Call to Order: (4:05pm)

Roll Call (signed in):

The following governing board members were in attendance:

Caroline - Mrs. Allison Sears (primary board representative)
King George - Mr. Matthew Roles (primary board representative)
Spotsylvania - Dr. Lorita Daniels (primary board representative), Amy Williams (Chief Human Resources Officer)
Stafford - Dr. Sarah Chase (primary board representative), Mrs. Siegmund (online) Dr. Thomas Taylor (superintendent)

- I. Closed Session -Dr. Chase made the motion to go into closed session, Mr. Roles second the motion, and motion carried 4-0
 - A. Motion to move into closed session pursuant to Code of Virginia, Section 2.2-3711.A.1, for discussion, consideration, or interviews of prospective candidates for employment; or for discussion of assignments, appointments, promotions, performance, demotion, salaries, disciplining, or resignations of specific public officers, appointees, or employees of any public body
- II. Closed Session Certification / Open Session Reconvened
 - A. Motion to end and certify closed session & reconvene open session.
I certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting today.

III. Action Items

A. Assignments, Appointments, Promotions, Demotions, and Resignations as discussed in Closed Session

Mr. Roles made a motion to accept the decision made in close session, Mrs. Sears seconded the motion, and motion carried 4-0

Certify:

- Mrs. Sears - certify
- Mr. Roles - certify
- Dr. Daniels - certify
- Dr. Chase - certify

IV. Adjournment - (Mr. Roles made a motion to adjourn, Dr. Daniels seconded the motion, motion carried 4-0 (5:50pm)

CGS Governing Board Meeting Minutes

Stafford County School Board Offices
31 Stafford Avenue, Stafford, VA 22554
May 30, 2024, 5:45 - 7:00 pm

Call to Order: (5:53pm)

Roll Call (signed in):

The following governing board members were in attendance:

- Caroline - Mrs. Allison Sears (primary board representative), Sarah Calveric (superintendent)
- King George - Mr. Matthew Roles (primary board representative), Dr. Troy Wright (superintendent designee)
- Spotsylvania - Dr. Lorita Daniels (primary board representative), Mr. Allen Hicks (superintendent designee), Amy Williams (Chief Human Resources Officer)
- Stafford - Dr. Sarah Chase (primary board representative), Dr. Thomas Taylor (superintendent)
- Regional Office – Mrs. Jennifer Grigsby (regional director), Mrs. Heidi Robison (program manager & clerk of the board)
- Guest - Sylvia Wadsworth, Christopher Eberle, Kate Eberle, Barbara Eberle, Alix Smith

Approval of date Agenda: Mr. Roles made a motion to approve the agenda, Mrs. Sears seconded the motion, motion approved 4-0

Citizen Comments:

- Sylvia Wadsworth (retired CGS director) - spoke to the mission and principles and history of CGS
- Alix Smith (gifted teacher involved in CGS) - Concerned about moving away from the original mission of the program
- Christopher Eberle (parent) - spoke to the needs within CGS (counselor)
- Christina Merideth (parent) - sent an email that was read to the gov board

Board Members' Comments:

- Dr. Daniels - thanked those that spoke to the CGS Governing Board and asked that people come out for the meetings.
- Mr. Roles - Appreciate school within school model
- Mrs. Sears - Thank you, husband was one of the first graduates of CGS

Superintendents' Comments:

- Dr. Taylor - Thank you to Jen Grigsby for 6 years of service to CGS.

- Dr. Calveric - wonderful to watch these students flourish
- Mr. Hicks - Thank you for coming and sharing your knowledge

Director's Report:

- Senior Symposium - well attended
- Cookies with the Commonwealth - each county, incoming students to meet teachers and ask questions
- Senior Recognition - May 14, 2024 - PTO to host - 97% seniors attended
- 22 Field Experiences - 2 canceled to weather
- Site and Instructional update - Finished teaching in April, review for AP exam in May, and finish culminating after AP exams
- AP data at September 19, 2024 meeting - teachers have review sessions on their own time, no compensations.
- Application process is complete 182 new students, KGHS can add 1 or 2 more
 - Mr. Roles - asked about the size of KGHS. Caroline pays for 20 seats at KGHS.
- Open position - director, program counselor, social studies KGHS, and NSHS physics
 - Mr. Roles asked about the counselor position
- Exiting students as of 5/23 there were 43. 29% noted they were leaving do to lack of counselor
 - Dr. Daniels - what is the highest exit rate? 11% first year and last year was 6%
- Program for senior symposium
 - Mr. Roles asked about Mock Congress Field Experience - go to Richmond capitol building. Follow the rules of congress.

Approval of Consent Agenda:

- Previous Meeting Minutes -March 21, 2024
- Previous Meeting Minutes - April 4, 2024 - Due to those in attendance were missing. Mr. Roles made a motion that we pull this for the next meeting, Mrs. Sears seconded the motion, and the motion was approved 4-0

Informational Items:

- 2024-2025 Governing Board Meeting Dates - Mr. Roles asked if we could change the Sept 19, 2024 meeting to KGCS since they did not host a meeting in FY24. Vernier demonstration at CFHS instead.
- Dr. Taylor - May 15th will probably conflict with a Stafford Graduation. Could it be moved to the May 22, 2025 -Double check dates and date had no conflict
- End-of-Year Directors report - Based on VDOE Evaluation 2015 & 2021

- Strong instruction strategies for John Haddy research. - Teachers were to implement 2 Strategies - Students perform better on tests and AP Data. Teacher provided data to support improved performance. SOL - 100% pass rate
- STEAM/STEM activities - All 6 sites provided a STEAM/STEM day. 17 middle schools participated. Juniors and Seniors run the sessions.
- Implication of the Math Curriculum - AB and BC Calc and Precalc offer this year. Goal all CGS students will pass a Calculus math class prior to graduation.
- Teacher Gifted certification -10 completed gifted endorsement and 4 actively enrolled. 50% endorsed. VDOE no longer requires gifted endorsement.
- Retention and Meeting goal of 5% - This year 6.5%. Does include students that move.
- Formal Strategic Plan - New Director to set up with gov board input and stakeholder input
- Field Experiences - evaluation team applauded CGS but asked for more. Changed Chincoteague to Shenandoah. . Philadelphia experience and adding more to balance science and history. Senior trip to Paris for senior trip. iFly experience new this year.
 - Mr. Roles asked about why going away from Chincoteague - Not rigorous enough. Research station at Chincoteague.
 - Dr. Calveric - Gifted endorsement - Caroline would love to increase credentialing
 - Dr. Daniels asked for more info on the option Senior Trip - Spring break to Paris.
- Finance Committee Meeting Minutes
 - Dr. Calveric - asked how the director feels about the finance committee meetings. Working well since all 4 divisions are getting together.

Action Items:

- CGS FY 2024-2025 Proposed Budget
 - Amend Budget in Sept
 - Mr. Roles - Salary increase Stafford (6%) vs. Spotsy (4%)
 - Mr. Roles - First look in January, second March - Why revenue increased? VDOE increased the amount they were providing to CGS.
 - Dr. Daniels -What is tuition assistance - CGS supplements \$75 per 11 grade student.

Mr. Roles made a motion to approve the FY25 Budget, Dr. Daniels second the motion, motion approved 4-0

Adjournment: (6:47 pm)

The Commonwealth Governor's School

12301 Spotswood Furnace Road · Fredericksburg, Virginia 22407 · 540-548-1278 · Fax 540-548-1736

CGS Governing Board Closed Session Minutes

Zoom meeting

April 4, 2024, started at 6:30pm

Call to Order

I. Roll Call

The following governing board members were in attendance:

Caroline - Ms. Allison Sears (primary board representative)
King George - Mr. Matthew Roles (primary board representative)
Spotsylvania - Dr. Lorita Daniels (primary board representative)
Stafford - Dr. Sarah Chase (primary board representative), Mrs. Maureen Sigmund (alternate board representative), Dr. Thomas Taylor (superintendent)
Regional Office – Mrs. Jennifer Grigsby (regional director)
Other - Micah Schwartz and Tiffany Relecord

II. Closed Session

- A. Motion to move into closed session pursuant to Code of Virginia, Section 2.2-3711.A.1, for discussion, consideration, or interviews of prospective candidates for employment; or for discussion of assignments, appointments, promotions, performance, demotion, salaries, disciplining, or resignations of specific public officers, appointees, or employees of any public body

III. Closed Session Certification / Open Session Reconvened

- A. Motion to end and certify closed session & reconvene open session.

I certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting today.

IV. Action Items

- A. Assignments, Appointments, Promotions, Demotions, and Resignations as discussed in Closed Session

V. Adjournment

The Commonwealth Governor's School

125 University Boulevard · Fredericksburg, Virginia 22406 · 540-548-1278

September 19, 2024

CERTIFICATION

The Commonwealth Governor's School Governing Board Chair and Director met on September 19, 2024, and approved without exception, the payment of items shown on the attached sheets as follows:

September 19, 2024	FY 25 Accounts Payable Checks	\$ 84,920.65
September 19, 2024	FY25 JP Morgan (credit card - paid weekly)	\$ 20,260.06
	August 15, 2024	7,758.20
	August 22, 2024	1,968.30
	August 29, 2024	137.67
	September 5, 2024	4,572.62
	September 12, 2024	5,823.27
September 19, 2024	FY25 Travel (paid through PR)	<u>\$ 424.31</u>
	Grand Total	\$ 105,605.02

Board Chairman

Director

CGS Bill Certification - Monthly expenses									
September 19, 2024									
	Date	Vendor Name	Dept.	Subject	Description	Invoice Amount			
082924JP	8/23/2024	Amazon	Site-NSHS	all subjects	Gallon bags, rubber door stops, command strips, gel pens, Velcro index cards, play-doh, battery tester	\$ 5.48			
082924JP	8/26/2024	Amazon	Site-KGHS	English	KGHS: English supplies for teacher	\$ 7.08			
090524JP	9/3/2024	Amazon	Site-CFHS	science-DE Chem	Weight boats	\$ 7.96	082924JP	\$137.67	
090524JP	9/3/2024	Amazon	REG.OFF.	Support	Batteries	\$ 7.99	090524JP	\$4,572.62	
082924JP	8/22/2024	Amazon	REG.OFF.	Support	RO: Key covers	\$ 11.08	091224JP	\$5,823.27	
091224JP	9/5/2024	Amazon	RHS	Physics	Copper tubing	\$ 14.96	082224JP	\$9,578.99	
091224JP	9/4/2024	Amazon	NSHS	Math	Felt pens	\$ 15.00	869	\$84,920.65	
082224JP	8/15/2024	Amazon	Site-KGHS	English	KGHS: English supplies for teacher	\$ 19.80	081524JP	\$147.51	
082224JP	8/15/2024	Amazon	Site-KGHS	English	Table Cloth	\$ 22.67	Mileage	\$424.31	
091224JP	9/5/2024	Amazon	RHS	Physics	Copper tubing	\$ 24.96		\$0.00	
082224JP	8/19/2024	Amazon	REG.OFF.	Support	IT: Broadcast room equipment	\$ 29.58			
091224JP	9/3/2024	Amazon	KGHS	English	English supplies	\$ 35.64			
082224JP	8/19/2024	Amazon	Site-KGHS	English	KGHS: English supplies for teacher	\$ 37.66			\$105,605.02
091224JP	9/9/2024	Amazon	KGHS	Math	Wikki Stix fun	\$ 40.15			
082224JP	8/19/2024	Amazon	Site-SSHS	Science-Bio	AP Bio: replace damaged AP guides	\$ 41.58			
090524JP	9/3/2024	Amazon	Site-CFHS	science-DE Chem	thermometers	\$ 41.95			
090524JP	8/28/2024	Amazon	All sites	Science-Physics	Physics supplies	\$ 42.57			
091224JP	9/5/2024	Amazon	SPHS	Science-Enviro	Tropical aquarium plants	\$ 43.68			
090524JP	8/28/2024	Amazon	All sites	Science-Physics	Physics supplies	\$ 46.27			
082924JP	8/26/2024	Amazon	Site-KGHS	English	KGHS: English supplies for teacher	\$ 47.02			
082224JP	8/15/2024	Amazon	REG.OFF.	Support	Adjust stand desk	\$ 56.77			
090524JP	8/28/2024	Amazon	REG.OFF.	Support	Laptop covers	\$ 60.69			
090524JP	8/28/2024	Amazon	Site-KGHS	English	sparknotes for Odyssey, French Revolution, Tale of Two cities, Crucible, mcbeth	\$ 62.50			
091224JP	9/4/2024	Amazon	KGHS	Science	Science supplies	\$ 65.33			
082924JP	8/22/2024	Amazon	Site-SSHS	Science	Buckets	\$ 67.01			
082224JP	8/15/2024	Amazon	Site-KGHS	English	File Folders, pockets	\$ 73.16			
090524JP	9/3/2024	Amazon	site-SSHS	science	Tape measures	\$ 73.95			
082224JP	8/8/2024	Amazon	Site-NSHS	Math	barnes	\$ 75.40			
091224JP	9/5/2024	Amazon	Regional Office	Support	English supplies	\$ 77.11			
082224JP	8/19/2024	Amazon	Site-SSHS	Science	Tape	\$ 83.90			
090524JP	8/28/2024	Amazon	Site-SPHS	Math	Stop watches	\$ 90.95			
091224JP	9/3/2024	Amazon	CFHS	DE Chem	Beakers, sandwich bags, color paper	\$ 93.61			
091224JP	9/4/2024	Amazon	RO	Support	Envelopes, Shades, desk drawer tray	\$ 97.75			
082224JP	8/19/2024	Amazon	Site-NSHS	all subjects	Gallon bags, rubber door stops, command strips, gel pens, Velcro index cards, play-doh, battery tester	\$ 107.42			
091224JP	9/5/2024	Amazon	SPHS	math	Math and office supplies	\$ 114.51			
082224JP	8/6/2024	Amazon	REG.OFF.	Support	RO: Director supplies	\$ 132.87			
082224JP	8/15/2024	Amazon	REG.OFF.	Support	Headset	\$ 142.06			
090524JP	9/3/2024	Amazon	site-SSHS	science	chips and cards	\$ 143.96			
091224JP	9/3/2024	Amazon	CFHS	DE Chem	Lab supplies	\$ 191.41			
090524JP	9/3/2024	Amazon	REG.OFF.	technology	network cabinet enclosure	\$ 202.68			
082224JP	8/8/2024	Amazon	Site-RHS	Science-Bio	Campbell Biology Focus AP 3rd editions students and teacher version. Added additional students, not enough time to get the county to order.	\$ 208.50			
090524JP	9/3/2024	Amazon	All sites	Science-Physics	Copper tubing	\$ 224.73			
082224JP	8/15/2024	Amazon	REG.OFF.	Support	IT: Broadcast room equipment	\$ 252.15			
082224JP	8/19/2024	Amazon	REG.OFF.	Support	Uni USB to HDMI	\$ 278.59			
090524JP	9/3/2024	Amazon	REG.OFF.	technology	UPS Battery backup	\$ 282.99			
091224JP	9/9/2024	Amazon	All sites	Physics	Copper tubing	\$ 349.91			
082224JP	8/19/2024	Amazon	REG.OFF.	Support	Caldigit T54 Thunderbolt 4 Dock	\$ 396.98			
082224JP	8/15/2024	Amazon	Site-KGHS	English	KGHS: English supplies for teacher	\$ 447.74			
082224JP	8/8/2024	Amazon	REG.OFF.	Support	IT: Broadcast room equipment	\$ 451.90			
082224JP	8/8/2024	Amazon	REG.OFF.	Support	IT: Cable management supplies	\$ 479.98			
090524JP	8/28/2024	Amazon	REG.OFF.	Support	Laptop covers	\$ 546.20			
090524JP	9/3/2024	Amazon	REG.OFF.	Support	Toners	\$ 900.00			
082224JP	8/8/2024	Amazon	All sites	Science-Bio	Projectors, screens for AP BIO field trip	\$ 1,406.28			
082224JP	7/30/2024	Amazon.com	REG.OFF.	Support	IT supplies for setting up classrooms	\$ 616.38			
082224JP	8/15/2024	American Shakespeare Center	All sites	English	10: Macbeth 10-31-24	\$ 2,100.00			
869	9/9/2024	Attronica	Reg. off	Technology	Meraki License	\$ 4,637.85			
869	8/26/2024	Barnes & Noble Bookstore	All sites	English	All sites: New English books for CGS English 12	\$ 915.69			
869	9/9/2024	Butch Morris	Reg. off	Technology	Setting up classrooms - technology	\$ 695.40			
081524JP	8/8/2024	Carolina Biological	Site-CFHS	Science-Bio	10th: Miosis Modeling supplies	\$ 147.51			
082224JP	8/8/2024	Carolina Biological	Site-CFHS	Science-Bio	10th: Miosis Modeling supplies	\$ 147.51			
082224JP	8/8/2024	Carolina Biological	Site-NSHS	Science-Bio	10th: Miosis Modeling supplies	\$ 147.51			
082224JP	8/8/2024	Carolina Biological	Site-SPHS	Science-Bio	10th: Miosis Modeling supplies	\$ 147.51			
082224JP	8/8/2024	Carolina Biological	Site-KGHS	Science-Bio	10th: Miosis Modeling supplies	\$ 147.51			
869	9/5/2024	Cengage	NSHS	Math	Webassign	\$ 73.50			

DETAIL INVOICE LIST

CASH ACCOUNT: TR1 01010

CHECK RUN: 091824R 09/18/2024

VENDOR	VENDOR NAME	PURPOSE	AMOUNT
10367	Attronica	Meraki License and suppor	4,637.85
10431	Barnes & Noble Bookstore	All: New textbooks for CG	915.69
10793	Cengage Learning Inc	FY24: Webassign	73.50
10793	Cengage Learning Inc	KGHS & CFHS Webassign	345.96
29191	Edgar D Morris Jr	Ind. cont., comes in and	295.40
29191	Edgar D Morris Jr	Ind. cont., comes in and	400.00
11530	Electronic Systems, Inc.	Cloud archiving 8-31-24 t	3,211.20
11530	Electronic Systems, Inc.	Year 1 or Barracuda subsc	34,078.74
29150	JustTech LLC	Annual copier maintenance	30.49
29272	Messageware Inc	Messageware Exchange Prot	7,245.00
13488	Office Depot Business Solution	RHS: Office supplies for	22.79
22848	LR Signs	Estimate: Tshirts for sci	1,667.12
22848	LR Signs	11th - Estimate: Tshirts	2,021.82
14857	Verizon	Monthly TLS Lines	5,166.99
29163	Vernier Software & Technology	KGHS: Science supplies	41.00
14880	Virco Inc	NSHS: Furniture - rolling	12,202.28
14880	Virco Inc	RHS: Furniture - rolling	12,472.48
26662	Xerox Corporation	Annual Copier lease contr	92.34
18 INVOICES		CHECK RUN TOTAL	84,920.65

The Commonwealth Governor's School
Governing Board Meeting
September 19, 2024

Agenda Topic: **Public Comment**

Action Required: Requires Board Action
 Receive Information

Background Information:
Members of the public may present comments to the CGS Governing Board.

Director's Recommendation: Receive Information

The Commonwealth Governor's School
Governing Board Meeting
September 19, 2024

Agenda Topic: **Director's Report**

Action Required: Requires Board Action
 Receive Information

Background Information:

The director will provide updates to the board about CGS student and staff activities that have occurred since the previous board meeting.

Director's Recommendation: Receive Information

Attachments:

- 5a. Director's Report September 2024

Director's Report – September 2024



- Thank you
- Instructional update
 - Teacher Week
 - School Visits
 - Field Experiences
 - Culminating
- Staffing update
- Regional Office
- Middle School recruitment
- Memorandum of Understanding for DE Chemistry
 - [Richard Bland_CGS FY25 MOU](#) (attachment)
- Robotics
- Field Experiences (slide)
- PTO Board (slide)

2024-2025 Field Experiences



Date	BY MONTH	Grade
9/11/2024	Graves Mountain	9
9/11/2024	Williamsburg	11
9/25/2024	National Archives	10
9/25/2024	Air and Space Museum	11
9/26/2024	Play TBD	12
10/1/2024	Shenandoah	10
10/2/2024	Shenandoah	10
10/17/2024	Romeo and Juliet	9
10/22/2024	Business Partnerships	12
10/23/2024	Philadelphia	11
10/24/2024	Philadelphia	11
10/30/2024	Dulles Air and Space Museum	9
10/30/2024	Orienteering	12
10/31/2024	Macbeth	10
11/20/2024	Pamplin Park	11
11/20/2024	Physics Workshop at 3 sites	12
12/4/2024	Mock Congress	10
12/5/2024	Mock Congress	10
1/29/2025	Film Workshop	11
1/29/2025	Holocaust Museum	12
2/4/2025	Poetry Workshop at 2 sites	12
2/25/2025	iFly (King George/CF only)	12
2/26/2025	National Gallery of Art	9
2/26/2025	iFly (Spotsy / Stafford only)	12
2/27/2025	iFly (Riverbend/NSHS only)	12
3/5/2025	Play TBD	11
3/12/2025	AP Envi Sci In house	9
3/12/2025	Pi Day @ 2 sites	12
3/14/2025	Pi Day @ Stafford HS	10
3/19/2025	Marine Corps Museum	9
4/9/2025	Indirect Measurement @NSHS	10
4/9/2025	Monuments	11

Date	BY GRADE LEVEL	Grade
9/11/2024	Graves Mountain	9
10/17/2024	Romeo and Juliet	9
10/30/2024	Dulles Air and Space Museum	9
2/26/2025	National Gallery of Art	9
3/12/2025	AP Envi Sci In house	9
3/19/2025	Marine Corps Museum	9
9/25/2024	National Archives	10
10/1/2024	Shenandoah	10
10/2/2024	Shenandoah	10
10/31/2024	Macbeth	10
12/4/2024	Mock Congress	10
12/5/2024	Mock Congress	10
3/14/2025	Pi Day @ Stafford HS	10
4/9/2025	Indirect Measurement @NSHS	10
9/11/2024	Williamsburg	11
9/25/2024	Air and Space Museum	11
10/23/2024	Philadelphia	11
10/24/2024	Philadelphia	11
11/20/2024	Pamplin Park	11
1/29/2025	Film Workshop	11
3/5/2025	Play TBD	11
4/9/2025	Monuments	11
9/26/2024	Play TBD	12
10/22/2024	Business Partnerships	12
10/30/2024	Orienteering	12
11/20/2024	Physics Workshop at 3 sites	12
1/29/2025	Holocaust Museum	12
2/4/2025	Poetry Workshop at 2 sites	12
2/25/2025	iFly (King George/CF only)	12
2/26/2025	iFly (Spotsy / Stafford only)	12
2/27/2025	iFly (Riverbend/NSHS only)	12
3/12/2025	Pi Day @ 2 sites	12

2024-2025 CGS PTO Board



2024-2025 CGS PTO Board			
Position	Name	CGS Site	Grade
President	Alexea Juliano	Colonial Forge	12
VP – Stafford	Britt Arrieta	North Stafford	9
VP – Spotsylvania	Amanda Armentani	Spotsylvania	9
VP – King George	Amie Nester	King George	10 + 2 Grads!
Co-Secretary	Vernessa Minnifield	Spotsylvania	9
Co-Secretary	Ruth Valle	Spotsylvania	9
Co-Treasurer	Richard Redman	King George	10
Co-Treasurer	Emily Fletcher	Riverbend	9



Richard Bland College of WILLIAM & MARY

RICHARD BLAND COLLEGE-SCHOOL DISTRICT/HIGH SCHOOL

DUAL ENROLLMENT AGREEMENT

Dual Enrollment Program (DEP)

Commonwealth Governor's School

Term of Agreement: 2024-2025
(Academic Year)

Richard Bland College, hereafter referred to as “the College,” in partnership with various school districts and high schools, offers its Dual Enrollment Program (DEP), a pathway to a college education for high school students, who wish to earn higher education credits, while concurrently satisfying the required high school units for graduation from high school.

Through the DEP, qualified high school students, with the consent of their parent(s)/guardian(s), and the recommendation of their school principal(s)/designee(s), may enroll in College courses through the College. Courses will be taught at the high school sites, in familiar and supporting settings, with no disruption to the students’ daily schedules.

Although courses will be taught at the high schools, the use of the College’s facilities is encouraged, where teaching and learning materials may be available, particularly for teachers. Classes, problem sessions, and tutorial meetings may also be arranged at the College. The DEP faculty liaisons will travel to the high school settings to meet with adjunct instructors (teachers), and will often become involved in classroom interactions.

The course curricula are identical to those used on the College’s campus; the course content is also the same as those used at the College. The grades earned are considered dual credit for the College and the high school. College transcripts will reflect college course credit, the same as that of enrolled College students.

The names and credentials of prospective DEP teachers are forwarded by the high school administration to the DEP Office for review in a timely manner according to timetables established by the College, which will be conducted by the corresponding College department, with approval from the Chief Academic Officer. Once approved, those teachers accepted, hereafter referred to as adjunct instructors, will work in a “team arrangement” with a designated, College department liaison. Consultation and collaboration with faculty and/or department chairs in a discipline will be available as needed.

An orientation for adjunct instructors with the designated College faculty liaison should precede the offering of College courses and will include the examination of the course design, teaching materials, methodology, and other dimensions for facilitating the adaptation of campus-designed courses to the high school setting.

At the end of each semester, several program evaluations must be conducted, including an assessment of student learning outcomes, when required, and questionnaires for students and adjunct instructors.

Registration and other facilitation matters will be conducted by the DEP liaison. Coordination and execution of the partnership will be based upon the following conditions:

I. **The College Agrees To:**

- A. Enroll in its courses, according to its standards and requirements, qualified high school students for instruction in courses designated as dual credit.
- B. Provide descriptive information for each course included in the dual credit program, to include a syllabus, text materials and evaluation procedures.
- C. By mutual agreement only, make changes in adjunct instructors, and course materials, or make other adjustments for dual credit courses.
- D. Conduct an extensive program evaluation, including evaluations by the faculty liaisons and adjunct instructors, along with student evaluations of the courses.
- E. Grant dual enrollment students the same academic privileges and rights accorded to other College students.
- F. Establish annual registration and/or tuition costs for participating students.

II. **The School District Agrees To:**

- A. Inform high school students about the dual enrollment program, and receive registration applications from students seeking entry into courses for dual credit.
- B. Maintain procedures for screening and approving applications for entry into dual credit courses.
- C. Verify individual course rosters to ensure students have completed the RBC dual enrollment application and have been registered for assigned courses by the College's stated deadline(s).
- D. Provide academic counseling services for students enrolled in, or seeking enrollment in dual credit courses.
- E. Extend all privileges normally conferred upon students in high school to students in courses for dual credit.
- F. Have textbooks and course materials paid for by the student, unless provided by the school district.
- G. Provide the opportunity for students to visit the College at least once during the course to observe other College classes, and take part in other College-related matters, jointly agreed upon by the adjunct instructors and faculty liaisons.
- H. Permit all adjunct instructors to attend and participate in scheduled faculty development workshops at Richard Bland College.
- I. Maintain high-quality of instruction via the following:

- i. Submit new dual enrollment instructor credentials and required RBC affiliate instructor documentation to the College by requested deadlines for approval by the College to ensure faculty qualifications per SACSCOC standards and guidelines.
- ii. Submit faculty rosters and associated courses to the College by requested deadlines for approval by the College.
- iii. Submit student rosters by the College's stated deadlines to meet College and SCHEV enrollment deadlines.
- iv. Assure equal rigor and comparable content of dual enrollment courses to their College equivalents.
- v. Align dual enrollment course student learning outcomes with those of their College equivalents and submit an assessment of such student learning outcomes as requested by the College.
- vi. Submit final course grades by the College's stated deadlines.
- vii. Distribute and collect student course evaluations.

J. Abide by and provide documentation as needed to comply with all relevant SACSCOC standards.

K. Ensure compliance with the College's course drops and withdrawal policies by notifying the College in a timely manner about student course/semester drops/withdrawals.

III. It Is Mutually Agreed That:

- A. Representatives of both parties will meet as necessary for the purpose of planning and evaluating academic and administrative aspects of the collaborative program, as well as discuss any problems and matters relative to the relationship of the parties in this Agreement.
- B. Dual credit course offerings will be approved by both parties.
- C. Students will be registered for courses at times convenient for both parties.
- D. During the time that high school students are on the campus of the College, they will be subject to the rules and regulations of the College, as well as those set forth by the respective school district or high school.
- E. This Agreement shall become effective August 12, 2024, and shall continue for a term of one academic year and may be renewed or extended by the parties upon mutual agreement.
- F. The Agreement may be terminated at any time by mutual consent of both parties. Either party may terminate the Agreement by giving a thirty-day (30) written notice within the requested termination date. Termination will not take effect until dual enrollment courses in progress are completed.

- G. Each party shall be responsible for liability coverage of its employees and agents in fulfilling the responsibilities under this Agreement.
- H. Non-discrimination. No party to this Agreement shall unlawfully discriminate against any individual or organization based on race, color, national origin, religion, sex, pregnancy, childbirth or related medical conditions, sexual orientation, gender identity, marital status, veteran status, disability, age, genetic information, or any applicable federal or state regulations or laws. The Parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990, or any other similar federal or state laws, rules or regulations.
- I. Nothing herein shall be construed as a waiver of the sovereign immunity of the Commonwealth of Virginia or the assumption of any liability contrary to Virginia law.

Dual Enrollment Course Offerings and the associated tuition costs for 2024-2025 are listed in the following attached addendum to this Agreement.

FOR RICHARD BLAND COLLEGE:

11301 Johnson Road, South Prince George, VA 23805



8/22/24

Dr. Kimberly Boyd, Vice President and
Chief Research & Innovation Officer

Date

FOR COMMONWEALTH GOVERNOR'S SCHOOL

125 University Boulevard, Fredericksburg, VA 22406



8.26.24

Tracie Omohundro, PhD, Director

Date

ADDENDUM 1

RBC Dual Enrollment Course Offerings—CWGS
Fall 2024 – Spring 2025

School Name	Semester	Subject	RBC Course Title	Credit	Instructor Last Name	Instructor First Name
Rock Ridge	Fall 2024 - Spring 2025	CHEM 101	General Chemistry I Lecture (year-long course)	3	Diaz	Julia
Rock Ridge	Fall 2024 - Spring 2025	CHEM 101L	General Chemistry I Lab (year-long course)	1	Diaz	Julia

Dual Enrollment Costs – CWGS
2024-2025

- Cost per student: \$275
- CWGS may use up to 20 waivers for students who demonstrate financial hardship
- Tuition will be invoiced to CWGS and identified by the partner high schools:
 - Colonial Forge High School
 - King George High School
 - North Stafford High School
 - Riverbend High School
 - Spotsylvania High School
 - Stafford High School

The Commonwealth Governor's School
Governing Board Meeting
September 19, 2024

Agenda Topic: **Counselor's Report**

Action Required: Requires Board Action
 Receive Information

Background Information:

CGS hired a new counselor in August 2024. This report provides general information about the activities that she has conducted to date.

Director's Recommendation: Receive Information

CGS School Counselor Report for August 14, 2024 - September 9, 2024

Prepared by Kristina Sullivan

Individual Counseling Meetings

- Students on academic warning at all CGS sites had contact with the counselor
- Students on academic probation at all CGS sites had contact with the counselor
- Students on academic probation have or will have a meeting scheduled to discuss their academic plan.

Site Visits

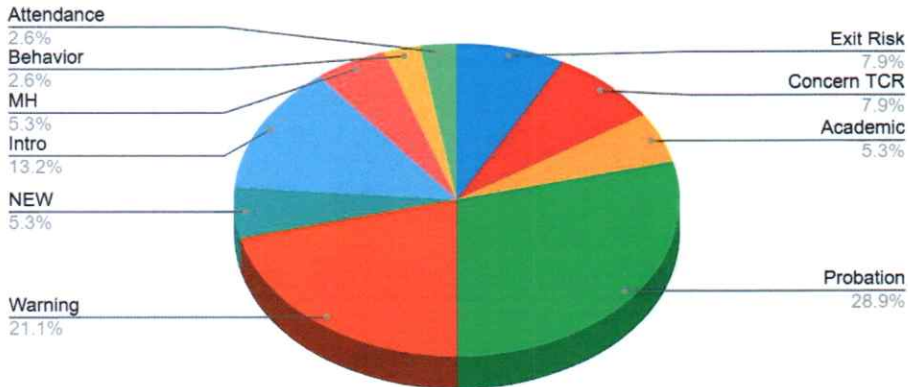
- Director and Counselor introductions at all sites
- 9th graders at all sites were invited to fill out a google form reflecting their current feelings about the CGS program and academic, emotional, and social challenges.
- 9th graders were visited at their CGS sites and received a classroom visit/lesson on time management

Next Steps

- Continued support of students at CGS sites
- Review of survey data to implement programing

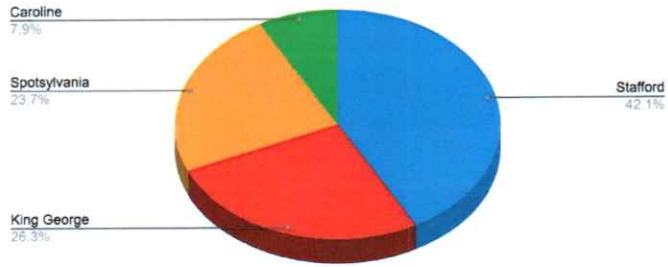
CGS Counselor Visit Reason

8/14-9/9/24



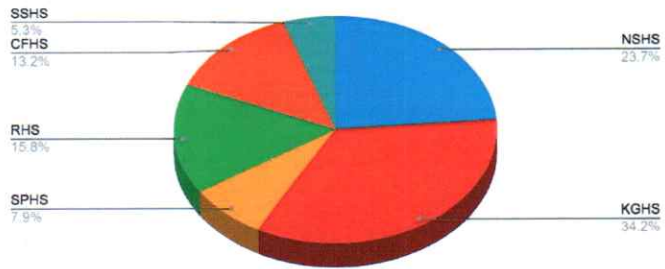
CGS Counselor Visit by Division

8/14-09/9/24



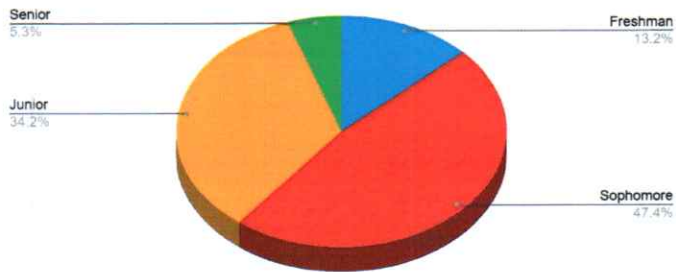
CGS Counselor Visit Site

8/14-9/9/24



Counselor Visit by Grade

8/14-9/9/24



The Commonwealth Governor's School
Governing Board Meeting
September 19, 2024

Agenda Topic: AP Scores

Action Required: _____ Requires Board Action
_____ X Receive Information

Background Information:

Students in the CGS program have the opportunity to take a minimum of eleven AP courses during high school. The attachments provide AP score results for the total program, as well as, a breakdown by site and by division.

Director's Recommendation: Receive Information

Attachments:

2024 CGS AP Scores

CGS All Participating Schools	Mean AP Score	Total Taken	% Pass 3 or Above	Global Pass Rates	# of 5's	# of 4's	# of 3's	# of 2's	# of 1's
European History (9)	3.298	151	76.16%	71.6%	13	57	45	34	2
Environ. Sci. APES (9)	3.465	157	79.62%	54.1%	17	74	34	29	3
Biology (10)	3.255	149	76.51%	68.3%	17	41	56	33	2
Govt. & Politics U.S. (10)	3.975	160	93.13%	73.0%	56	55	38	11	0
Precalculus (10-11)	3.500	88	84.09%	75.6%	16	28	30	12	2
English Language & Comp. (11)	3.600	115	86.09%	54.7%	31	26	42	13	3
U.S. History (11)	3.784	116	94.83%	72.2%	17	63	30	6	0
Calculus AB (11 & 12)	3.455	66	77.27%	64.4%	12	23	16	13	2
Calculus BC (12)	3.906	32	75.00%	80.9%	16	6	2	7	1
English Literature & Comp. (12)	4.125	72	97.22%	72.4%	27	29	14	2	0
Human Geography (12)	4.206	68	92.65%	56.1%	33	23	7	3	2
Physics 1 (12)	2.500	28	39.29%	47.3%	1	4	6	14	3
Statistics (12)	3.338	68	80.88%	61.8%	8	23	24	10	3
Total	3.588	1270	83.46%		264	452	344	187	23

2024 CGS AP Scores

King George County	Mean AP Score	Total Taken	% Pass 3 or Above	Global Pass Rates	# of 5's	# of 4's	# of 3's	# of 2's	# of 1's
European History (9)	2.895	19	57.89%	71.6%		6	5	8	
Environ. Sci. APES (9)	3.000	18	61.11%	54.1%		7	4	7	
Biology (10)	3.294	17	88.24%	68.3%		7	8	2	
Govt. & Politics U.S. (10)	3.813	16	100.00%	73.0%	4	5	7		
Precalculus (10-11)	3.333	6	66.67%	75.6%	2		2	2	
English Language & Comp. (11)	3.545	11	90.91%	54.7%	3	1	6	1	
U.S. History (11)	3.385	13	92.31%	72.2%	1	4	7	1	
Calculus AB (11)	3.800	5	80.00%	64.4%	2	1	1	1	
Calculus BC (12)	3.333	9	55.56%	80.9%	4		1	3	1
English Literature & Comp. (12)	3.667	6	100.00%	72.4%		4	2		
Human Geography (12)	3.333	3	66.67%	56.1%	1	1			1
Physics 1 (12)	3.500	2	100.00%	47.3%		1	1		
Statistics (12)	3.250	4	75.00%	61.8%	1	1	1		1
Total	3.333	129	78.29%		18	38	45	25	3

2024 CGS AP Scores

Caroline County	Mean AP Score	Total Taken	% Pass 3 or Above	Global Pass Rates	# of 5's	# of 4's	# of 3's	# of 2's	# of 1's
European History (9)	3.000	6	66.67%	71.6%		2	2	2	
Environ. Sci. APES (9)	3.167	6	83.33%	54.1%		2	3	1	
Biology (10)		0		68.3%					
Govt. & Politics U.S. (10)	4.000	1	100.00%	73.0%		1			
Precalculus (10-11)	2.000	2	50.00%	75.6%			1		1
English Language & Comp. (11)	2.750	4	75.00%	54.7%			3	1	
U.S. History (11)	3.000	4	50.00%	72.2%		2		2	
Calculus AB (11)		0		64.4%					
Calculus BC (12)	2.000	1	0.00%	80.9%				1	
English Literature & Comp. (12)	5.000	3	100.00%	72.4%	3				
Human Geography (12)	4.667	3	100.00%	56.1%	2	1			
Physics 1 (12)	2.000	1	0.00%	47.3%				1	
Statistics (12)	3.000	1	100.00%	61.8%			1		
Total	3.250	32	71.88%		5	8	10	8	1

2024 CGS AP Scores

Spotsylvania County	Mean AP Score	Total Taken	% Pass 3 or Above	Global Pass Rates	# of 5's	# of 4's	# of 3's	# of 2's	# of 1's
European History (9)	3.265	49	73.47%	71.6%	5	18	13	11	2
Environ. Sci. APES (9)	3.327	55	74.55%	54.1%	6	23	12	11	3
Biology (10)	3.140	50	70.00%	68.3%	6	12	17	13	2
Govt. & Politics U.S. (10)	3.935	62	88.71%	73.0%	23	19	13	7	0
Precalculus (10-11)	3.381	21	76.19%	75.6%	4	5	7	5	0
English Language & Comp. (11)	3.717	46	86.96%	54.7%	13	13	14	6	0
U.S. History (11)	3.795	44	95.45%	72.2%	7	23	12	2	0
Calculus AB (11)	3.680	25	84.00%	64.4%	6	9	6	4	0
Calculus BC (12)	4.143	14	78.57%	80.9%	8	3	0	3	0
English Literature & Comp. (12)	3.706	17	94.12%	72.4%	4	5	7	1	0
Human Geography (12)	4.125	24	91.67%	56.1%	10	9	3	2	0
Physics 1 (12)	2.286	7	28.57%	47.3%	0	0	2	5	0
Statistics (12)	3.240	25	84.00%	61.8%	1	9	11	3	1
Total	3.558	439	81.55%		93	148	117	73	8

2024 CGS AP Scores

Stafford County	Mean AP Score	Total Taken	% Pass 3 or Above	Global Pass Rates	# of 5's	# of 4's	# of 3's	# of 2's	# of 1's
European History (9)	3.442	77	83.12%	71.6%	8	31	25	13	0
Environ. Sci. APES (9)	3.692	78	87.18%	54.1%	11	42	15	10	0
Biology (10)	3.317	82	78.05%	68.3%	11	22	31	18	0
Govt. & Politics U.S. (10)	4.037	81	95.06%	73.0%	29	30	18	4	0
Precalculus (10-11)	3.610	59	89.83%	75.6%	10	23	20	5	1
English Language & Comp. (11)	3.574	54	85.19%	54.7%	15	12	19	5	3
U.S. History (11)	3.927	55	98.18%	72.2%	9	34	11	1	0
Calculus AB (11 & 12)	3.250	36	72.22%	64.4%	4	13	9	8	2
Calculus BC (12)	4.375	8	100.00%	80.9%	4	3	1	0	0
English Literature & Comp. (12)	4.283	46	97.83%	72.4%	20	20	5	1	0
Human Geography (12)	4.289	38	94.74%	56.1%	20	12	4	1	1
Physics 1 (12)	2.500	18	38.89%	47.3%	1	3	3	8	3
Statistics (12)	3.421	38	78.95%	61.8%	6	13	11	7	1
Total	3.673	670	86.27%		148	258	172	81	11

2024 CGS AP Scores

Riverbend Site (CH, RB)	Mean AP Score	Total Taken	% Pass 3 or Above	Global Pass Rates	# of 5's	# of 4's	# of 3's	# of 2's	# of 1's
European History (9)	3.667	30	86.67%	71.6%	5	15	6	3	1
Environ. Sci. APES (9)	3.645	31	83.87%	54.1%	5	16	5	4	1
Biology (10)	2.846	26	57.69%	68.3%	2	5	8	9	2
Govt. & Politics U.S. (10)	4.194	36	94.44%	73.0%	19	7	8	2	
Precalculus (10-11)	3.154	13	69.23%	75.6%	2	2	5	4	
English Language & Comp. (11)	3.793	29	89.66%	54.7%	9	8	9	3	
U.S. History (11)	3.862	29	100.00%	72.2%	4	17	8		
Calculus AB (11)	3.750	12	83.33%	64.4%	4	3	3	2	
Calculus BC (12)	4.000	11	72.73%	80.9%	6	2		3	
English Literature & Comp. (12)	4.000	12	100.00%	72.4%	4	4	4		
Human Geography (12)	4.235	17	94.12%	56.1%	8	6	2	1	
Physics 1 (12)	2.333	3	33.33%	47.3%			1	2	
Statistics (12)	3.182	11	81.82%	61.8%		5	4	1	1
Total	3.700	260	85.00%		68	90	63	34	5

AP Teachers

Eur. Hist	Letellier
APES	Lohr
Bio	Lohr
Gov.	R. Martinez

Precalc	Gick
Eng. Lang	M. Godfrey
US Hist	R. Martinez
Calc AB/BC	Conlee

Eng. Lit	E. Meier
Hum. Geo.	Letellier
Physics 1	Bywaters
Statistics	Gick

2024 CGS AP Scores

Spotsy Site (MA, SP, CT)	Mean AP Score	Total Taken	% Pass 3 or Above	Global Pass Rates	# of 5's	# of 4's	# of 3's	# of 2's	# of 1's
European History (9)	2.632	19	52.63%	71.6%		3	7	8	1
Environ. Sci. APES (9)	2.917	24	62.50%	54.1%	1	7	7	7	2
Biology (10)	3.458	24	83.33%	68.3%	4	7	9	4	
Govt. & Politics U.S. (10)	3.577	26	80.77%	73.0%	4	12	5	5	
Precalculus (10-11)	3.750	8	87.50%	75.6%	2	3	2	1	
English Language & Comp. (11)	3.588	17	82.35%	54.7%	4	5	5	3	
U.S. History (11)	3.667	15	86.67%	72.2%	3	6	4	2	
Calculus AB (11)	3.615	13	84.62%	64.4%	2	6	3	2	
Calculus BC (12)	4.667	3	100.00%	80.9%	2	1			
English Literature & Comp. (12)	3.000	5	80.00%	72.4%		1	3	1	
Human Geography (12)	3.857	7	85.71%	56.1%	2	3	1	1	
Physics 1 (12)	2.250	4	25.00%	47.3%			1	3	
Statistics (12)	3.286	14	85.71%	61.8%	1	4	7	2	
Total	3.352	179	76.54%		25	58	54	39	3

AP Teachers

Eur. Hist	Maginnis
APES	Ulanowicz
Bio	Peppers

Precalc	McNamee
Eng. Lang	McLaughlin
US Hist	Maginnis

Eng. Lit	McLaughlin
Hum. Geo.	S. Kelley
Physics 1	B. Miller

2024 CGS AP Scores

Gov. S. Kelley

Calc AB/BC Kronander

Statistics McNamee

Colonial Forge Site (CF)	Mean AP Score	Total Taken	% Pass 3 or Above	Global Pass Rates	# of 5's	# of 4's	# of 3's	# of 2's	# of 1's
European History (9)	3.464	28	85.71%	71.6%	3	11	10	4	
Environ. Sci. APES (9)	3.276	29	65.52%	54.1%	3	12	4	10	
Biology (10)	3.219	32	75.00%	68.3%	3	9	12	8	
Govt. & Politics U.S. (10)	4.167	30	96.67%	73.0%	13	10	6	1	
Precalculus (10-11)	3.857	28	100.00%	75.6%	6	12	10		
English Language & Comp. (11)	3.706	17	88.24%	54.7%	6	3	6	1	1
U.S. History (11)	3.941	17	94.12%	72.2%	2	13	1	1	
Calculus AB (11 & 12)	3.700	10	90.00%	64.4%	2	4	3	1	
Calculus BC (12)	4.400	5	100.00%	80.9%	2	3			
English Literature & Comp. (12)	4.118	17	94.12%	72.4%	7	6	3	1	
Human Geography (12)	4.000	13	84.62%	56.1%	6	4	1	1	1
Physics 1 (12)	2.375	8	37.50%	47.3%	1		2	3	2
Statistics (12)	3.462	13	84.62%	61.8%	2	4	5	2	
Total	3.656	247	85.02%		56	91	63	33	4

AP Teachers

Eur. Hist	LaRowe
APES	Reibach
Bio	Reibach

Precalc	Collins
Eng. Lang	Snead
US Hist	LaRowe

Eng. Lit	Snead
Hum. Geo.	LaRowe
Physics 1	Singer

2024 CGS AP Scores

North Stafford Site (NS, MV)	Gov.	LaRowe		Calc AB/BC	M. Thompson		Statistics	Collins	
	Mean AP Score	Total Taken	% Pass 3 or Above	Global Pass Rates	# of 5's	# of 4's	# of 3's	# of 2's	# of 1's
European History (9)	3.750	20	90.00%	71.6%	3	11	4	2	
Environ. Sci. APES (9)	3.952	21	100.00%	54.1%	3	14	4		
Biology (10)	3.478	23	78.26%	68.3%	6	4	8	5	
Govt. & Politics U.S. (10)	4.217	23	95.65%	73.0%	10	9	3	1	
Precalculus (10-11)	3.692	13	92.31%	75.6%	3	4	5	1	
English Language & Comp. (11)	3.286	14	85.71%	54.7%	2	2	8	2	
U.S. History (11)	4.000	14	100.00%	72.2%	3	8	3		
Calculus AB (11 & 12)	3.300	10	70.00%	64.4%	1	4	2	3	
Calculus BC (12)		0		80.9%					
English Literature & Comp. (12)	4.000	10	100.00%	72.4%	2	6	2		
Human Geography (12)	4.222	9	100.00%	56.1%	4	3	2		
Physics 1 (12)	2.000	3	0.00%	47.3%				3	
Statistics (12)	3.273	11	72.73%	61.8%	2	3	3	2	1
Total	3.731	171	88.30%		39	68	44	19	1

AP Teachers

Eur. Hist	Oliver
APES	Canfield
Bio	Canfield
Gov.	Chalifoux

Precalc	Diaz/Thompson
Eng. Lang	Christopherson
US Hist	Chalifoux
Calc AB	Diaz/Thompson

Eng. Lit	Christopherson
Hum. Geo.	Oliver
Physics 1	Doss
Statistics	K.Thompson

2024 CGS AP Scores

Stafford Site (ST, BP)	Mean AP Score	Total Taken	% Pass 3 or Above	Global Pass Rates	# of 5's	# of 4's	# of 3's	# of 2's	# of 1's
European History (9)	3.207	29	75.86%	71.6%	2	9	11	7	
Environ. Sci. APES (9)	3.929	28	100.00%	54.1%	5	16	7		
Biology (10)	3.296	27	81.48%	68.3%	2	9	11	5	
Govt. & Politics U.S. (10)	3.750	28	92.86%	73.0%	6	11	9	2	
Precalculus (10-11)	3.167	18	72.22%	75.6%	1	7	5	4	1
English Language & Comp. (11)	3.652	23	82.61%	54.7%	7	7	5	2	2
U.S. History (11)	3.875	24	100.00%	72.2%	4	13	7		
Calculus AB (11)	2.938	16	62.50%	64.4%	1	5	4	4	2
Calculus BC (12)	4.333	3	100.00%	80.9%	2		1		
English Literature & Comp. (12)	4.579	19	100.00%	72.4%	11	8			
Human Geography (12)	4.563	16	100.00%	56.1%	10	5	1		
Physics 1 (12)	2.857	7	57.14%	47.3%		3	1	2	1
Statistics (12)	3.500	14	78.57%	61.8%	2	6	3	3	
Total	3.651	252	86.11%		53	99	65	29	6

AP Teachers

Eur. Hist	J.Rine
APES	Pogue
Bio	Calleson
Gov.	J.Rine

Precalc	Kumulae
Eng. Lang	Siegmund
US Hist	J.Rine
Calc AB/BC	Baker

Eng. Lit	Siegmund
Hum. Geo.	J.Rine
Physics 1	Pogue
Statistics	Kumulae

2024 CGS AP Scores

King George Site (KG, CA)	Mean AP Score	Total Taken	% Pass 3 or Above	Global Pass Rates	# of 5's	# of 4's	# of 3's	# of 2's	# of 1's
European History (9)	2.920	25	60.00%	71.6%	0	8	7	10	0
Environ. Sci. APES (9)	3.042	24	66.67%	54.1%	0	9	7	8	0
Biology (10)	3.294	17	88.24%	68.3%	0	7	8	2	0
Govt. & Politics U.S. (10)	3.824	17	100.00%	73.0%	4	6	7	0	0
Precalculus (10-11)	3.000	8	62.50%	75.6%	2	0	3	2	1
English Language & Comp. (11)	3.333	15	86.67%	54.7%	3	1	9	2	0
U.S. History (11)	3.294	17	82.35%	72.2%	1	6	7	3	0
Calculus AB (11)	3.800	5	80.00%	64.4%	2	1	1	1	0
Calculus BC (12)	3.200	10	50.00%	80.9%	4	0	1	4	1
English Literature & Comp. (12)	4.111	9	100.00%	72.4%	3	4	2	0	0
Human Geography (12)	4.000	6	83.33%	56.1%	3	2	0	0	1
Physics 1 (12)	3.000	3	66.67%	47.3%	0	1	1	1	0
Statistics (12)	3.200	5	80.00%	61.8%	1	1	2	0	1
Total	3.317	161	77.02%		23	46	55	33	4

AP Teachers

Eur. Hist	Shaffer
APES	Newsome
Bio	Newsome
Gov.	Shaffer

Precalc	DeGrandis
Eng. Lang	Ross
US Hist	Shaffer
Calc AB/BC	Giles

Eng. Lit	Ross
Hum. Geo.	Sollohub
Physics 1	DeGrandis
Statistics	DeGrandis

By County						
CGS All Participating Schools	FY24		FY23		FY22	
	Total Taken	% Pass 3 or Above	Total Taken	% Pass 3 or Above	Total Taken	% Pass 3 or Above
European History (9)	151	76.16%	155	50.97%	122	67.21%
Environ. Sci. APES (9)	157	79.62%	158	65.19%	103	84.47%
Biology (10)	149	76.51%	128	80.47%	96	89.58%
Govt. & Politics U.S. (10)	160	93.13%	132	70.45%	127	69.29%
Precalculus (10-11)	88	84.09%				
English Language & Comp. (11)	115	86.09%	138	85.51%	116	85.34%
U.S. History (11)	116	94.83%	132	67.42%	91	70.33%
Calculus AB (11 & 12)	66	77.27%	88	75.00%	85	63.53%
Calculus BC (12)	32	75.00%	23	82.61%	1	100.00%
English Literature & Comp. (12)	72	97.22%	86	97.67%	69	95.65%
Human Geography (12)	68	92.65%	77	88.31%	67	92.54%
Physics 1 (12)	28	39.29%	60	31.67%	46	43.48%
Statistics (12)	68	80.88%	70	68.57%	73	83.56%
Total	1270	83.46%	1247	71.29%	996	77.31%
King George County						
European History (9)	19	57.89%	17	52.94%	0	
Environ. Sci. APES (9)	18	61.11%	20	55.00%	0	
Biology (10)	17	88.24%	10	30.00%	0	
Govt. & Politics U.S. (10)	16	100.00%	17	52.94%	0	
Precalculus (10-11)	6	66.67%				
English Language & Comp. (11)	11	90.91%	18	88.89%	18	88.89%
U.S. History (11)	13	92.31%	18	72.22%	0	
Calculus AB (11)	5	80.00%	13	76.92%	12	91.67%
Calculus BC (12)	9	55.56%	5	100.00%	0	
English Literature & Comp. (12)	6	100.00%	14	100.00%	0	
Human Geography (12)	3	66.67%	4	75.00%	0	
Physics 1 (12)	2	100.00%	8	37.50%	5	40.00%
Statistics (12)	4	75.00%	11	100.00%	0	
Total	129	78.29%	155	69.03%	35	82.86%
Caroline County						
European History (9)	6	66.67%	1	0.00%	0	
Environ. Sci. APES (9)	6	83.33%	2	50.00%	0	
Biology (10)	0		5	20.00%	0	
Govt. & Politics U.S. (10)	1	100.00%	5	40.00%	0	
Precalculus (10-11)	2	50.00%				
English Language & Comp. (11)	4	75.00%	4	100.00%	6	83.33%
U.S. History (11)	4	50.00%	5	80.00%	0	
Calculus AB (11)	0		2	50.00%	6	83.33%
Calculus BC (12)	1	0.00%	0		0	
English Literature & Comp. (12)	3	100.00%	5	100.00%	0	
Human Geography (12)	3	100.00%	4	100.00%	0	
Physics 1 (12)	1	0.00%	4	75.00%	1	0.00%
Statistics (12)	1	100.00%	3	100.00%	0	
Total	32	71.88%	40	70.00%	13	76.92%
Spotsylvania County						
European History (9)	49	73.47%	55	54.55%	55	69.09%
Environ. Sci. APES (9)	55	74.55%	53	67.92%	53	94.34%
Biology (10)	50	70.00%	50	94.00%	48	91.67%
Govt. & Politics U.S. (10)	62	88.71%	48	70.83%	51	72.55%
Precalculus (10-11)	21	76.19%				
English Language & Comp. (11)	46	86.96%	49	89.80%	35	88.57%
U.S. History (11)	44	95.45%	42	66.67%	38	73.68%

Calculus AB (11)	25	84.00%	33	69.70%	32	56.25%
Calculus BC (12)	14	78.57%	10	70.00%	1	100.00%
English Literature & Comp. (12)	17	94.12%	24	100.00%	25	100.00%
Human Geography (12)	24	91.67%	22	100.00%	28	92.86%
Physics 1 (12)	7	28.57%	21	19.05%	17	41.18%
Statistics (12)	25	84.00%	22	81.82%	32	87.50%
Total	439	81.55%	429	73.89%	415	80.24%
Stafford County						
European History (9)	77	83.12%	82	48.78%	67	65.67%
Environ. Sci. APES (9)	78	87.18%	83	66.27%	50	74.00%
Biology (10)	82	78.05%	63	82.54%	48	87.50%
Govt. & Politics U.S. (10)	81	95.06%	62	77.42%	76	67.11%
Precalculus (10-11)	59	89.83%				
English Language & Comp. (11)	54	85.19%	67	80.60%	57	82.46%
U.S. History (11)	55	98.18%	67	65.67%	53	67.92%
Calculus AB (11 & 12)	36	72.22%	40	80.00%	35	57.14%
Calculus BC (12)	8	100.00%	8	87.50%	0	
English Literature & Comp. (12)	46	97.83%	43	95.35%	44	93.18%
Human Geography (12)	38	94.74%	47	82.98%	39	92.31%
Physics 1 (12)	18	38.89%	27	33.33%	23	47.83%
Statistics (12)	38	78.95%	34	47.06%	41	80.49%
Total	670	86.27%	623	70.14%	533	74.67%
Total Test	1270		1247		996	
Variance to CGS all participating	0		0		0	
By Site						
CGS All Participating Schools	FY24		FY23		FY22	
Riverbend Site (CH, RB)						
European History (9)	30	86.67%	29	68.97%	28	71.43%
Environ. Sci. APES (9)	31	83.87%	29	62.07%	30	96.67%
Biology (10)	26	57.69%	31	90.32%	30	86.67%
Govt. & Politics U.S. (10)	36	94.44%	30	86.67%	30	70.00%
Precalculus (10-11)	13	69.23%				
English Language & Comp. (11)	29	89.66%	27	92.59%	28	92.86%
U.S. History (11)	29	100.00%	26	69.23%	29	72.41%
Calculus AB (11)	12	83.33%	19	52.63%	26	61.54%
Calculus BC (12)	11	72.73%	9	66.67%	1	100.00%
English Literature & Comp. (12)	12	100.00%	18	100.00%	15	100.00%
Human Geography (12)	17	94.12%	18	100.00%	21	90.48%
Physics 1 (12)	3	33.33%	18	16.67%	11	36.36%
Statistics (12)	11	81.82%	16	87.50%	22	81.82%
Total	260	85.00%	270	75.56%	271	79.70%
Spotsy Site (MA, SP, CT)						
European History (9)	19	52.63%	26	38.46%	27	66.67%
Environ. Sci. APES (9)	24	62.50%	24	75.00%	23	91.30%
Biology (10)	24	83.33%	19	100.00%	18	100.00%
Govt. & Politics U.S. (10)	26	80.77%	18	44.44%	21	76.19%
Precalculus (10-11)	8	87.50%				
English Language & Comp. (11)	17	82.35%	22	86.36%	7	71.43%
U.S. History (11)	15	86.67%	16	62.50%	9	77.78%
Calculus AB (11)	13	84.62%	14	92.86%	6	33.33%
Calculus BC (12)	3	100.00%	1	100.00%	0	
English Literature & Comp. (12)	5	80.00%	6	100.00%	10	100.00%
Human Geography (12)	7	85.71%	4	100.00%	7	100.00%
Physics 1 (12)	4	25.00%	3	33.33%	6	50.00%
Statistics (12)	14	85.71%	6	66.67%	10	100.00%

Total	179	76.54%	159	71.07%	144	81.25%
Colonial Forge Site (CF)						
European History (9)	28	85.71%	28	71.43%	23	78.26%
Environ. Sci. APES (9)	29	65.52%	29	65.52%	23	73.91%
Biology (10)	32	75.00%	22	77.27%	26	84.62%
Govt. & Politics U.S. (10)	30	96.67%	21	80.95%	27	44.44%
Precalculus (10-11)	28	100.00%				
English Language & Comp. (11)	17	88.24%	23	82.61%	23	73.91%
U.S. History (11)	17	94.12%	23	78.26%	21	52.38%
Calculus AB (11 & 12)	10	90.00%	14	78.57%	14	78.57%
Calculus BC (12)	5	100.00%	6	100.00%	0	
English Literature & Comp. (12)	17	94.12%	19	94.74%	18	100.00%
Human Geography (12)	13	84.62%	16	75.00%	13	100.00%
Physics 1 (12)	8	37.50%	14	28.57%	8	62.50%
Statistics (12)	13	84.62%	15	33.33%	14	100.00%
Total	247	85.02%	230	72.17%	210	75.24%
North Stafford Site (NS, MV)						
European History (9)	20	90.00%	26	50.00%	17	47.06%
Environ. Sci. APES (9)	21	100.00%	26	73.08%	0	
Biology (10)	23	78.26%	14	85.71%	0	
Govt. & Politics U.S. (10)	23	95.65%	15	80.00%	27	77.78%
Precalculus (10-11)	13	92.31%				
English Language & Comp. (11)	14	85.71%	19	78.95%	16	93.75%
U.S. History (11)	14	100.00%	18	66.67%	14	78.57%
Calculus AB (11 & 12)	10	70.00%	11	81.82%	6	83.33%
Calculus BC (12)	0		0		0	
English Literature & Comp. (12)	10	100.00%	10	100.00%	8	75.00%
Human Geography (12)	9	100.00%	14	100.00%	10	80.00%
Physics 1 (12)	3	0.00%	8	37.50%	4	50.00%
Statistics (12)	11	72.73%	5	80.00%	10	70.00%
Total	171	88.30%	166	74.10%	112	74.11%
Stafford Site (ST, BP)						
European History (9)	29	75.86%	28	25.00%	27	66.67%
Environ. Sci. APES (9)	28	100.00%	28	60.71%	27	74.07%
Biology (10)	27	81.48%	27	85.19%	22	90.91%
Govt. & Politics U.S. (10)	28	92.86%	26	73.08%	22	81.82%
Precalculus (10-11)	18	72.22%				
English Language & Comp. (11)	23	82.61%	25	80.00%	18	83.33%
U.S. History (11)	24	100.00%	26	53.85%	18	77.78%
Calculus AB (11)	16	62.50%	15	80.00%	15	26.67%
Calculus BC (12)	3	100.00%	2	50.00%	0	
English Literature & Comp. (12)	19	100.00%	14	92.86%	18	94.44%
Human Geography (12)	16	100.00%	17	76.47%	16	93.75%
Physics 1 (12)	7	57.14%	5	40.00%	11	36.36%
Statistics (12)	14	78.57%	14	50.00%	17	70.59%
Total	252	86.11%	227	65.20%	211	74.41%
King George Site (KG, CA)						
European History (9)	25	60.00%	18	50.00%	0	
Environ. Sci. APES (9)	24	66.67%	22	54.55%	0	
Biology (10)	17	88.24%	15	26.67%	0	
Govt. & Politics U.S. (10)	17	100.00%	22	50.00%	0	
Precalculus (10-11)	8	62.50%				

English Language & Comp. (11)	15	86.67%	22	90.91%	24	87.50%
U.S. History (11)	17	82.35%	23	73.91%	0	
Calculus AB (11)	5	80.00%	15	73.33%	18	88.89%
Calculus BC (12)	10	50.00%	5	100.00%	0	
English Literature & Comp. (12)	9	100.00%	19	100.00%	0	
Human Geography (12)	6	83.33%	8	87.50%	0	
Physics 1 (12)	3	66.67%	12	50.00%	6	33.33%
Statistics (12)	5	80.00%	14	100.00%	0	
Total	161	77.02%	195	69.23%	48	81.25%
Total by Site	1270		1247		996	
Variance to CGS Participating	0		0		0	

The Commonwealth Governor's School
Governing Board Meeting
September 19, 2024

Agenda Topic: **Fiscal Year 2024 CGS Regional Office Budget Actual Spending**
The Director will present the Fiscal Year 2024 CGS Regional Office Actual Spending budget from the 2023-2024 school year.

Action Required: Requiring Board Action
 Informational

Background Information:
Per the Governing Board's request, attached is an overview of actual spending for Fiscal Year 2024 by line item.

Director's Recommendation: n/a

TYPE	ACCOUNT NAME	10-19-23 Approved Budget	FINAL FY24 BUDGET	VARIANCE
REVENUE	STUDENT COUNT	611	615	
	VDOE FUNDS	\$1,354,173.00	\$1,371,091.00	\$16,918.00
	TECHNOLOGY GRANT	\$26,000.00	\$26,000.00	\$0.00
	EST. Carry over from Spotsy			\$0.00
	ADDITIONAL FUNDING			
REVENUE TOTAL		\$1,380,173.00	\$1,397,091.00	\$16,918.00
REGIONAL OFFICE PERSONNEL				
	COMP OF DIRECTORS	\$125,783.00	\$137,398.84	\$11,615.84
	COMP-TECHNICAL PERSONNEL	\$86,483.46	\$80,817.95	-\$5,665.51
	COMP OF CLERICAL STAFF	\$61,449.00	\$62,034.48	\$585.48
	OVERTIME-FLSA	\$0.00	\$0.00	\$0.00
	COMP OF COUNSELOR	\$82,971.00	\$17,755.11	-\$65,215.89
	DENTAL INSURANCE	\$1,960.00	\$1,611.94	-\$348.06
	DISABILITY INS (HYBRID)	\$0.00		\$0.00
	DISABILITY INS (PLAN 1&2)	\$895.50	\$697.26	-\$198.24
	FICA	\$28,663.56	\$24,129.31	-\$4,534.25
	GROUP LIFE INSURANCE	\$5,030.20	\$3,594.37	-\$1,435.83
	HOSPITALIZATION	\$38,087.95	\$30,808.59	-\$7,279.36
	RETIREE HEALTH CREDIT	\$4,541.60	\$3,245.62	-\$1,295.98
	VRS (PLAN 1 & 2)	\$62,354.25	\$44,580.78	-\$17,773.47
	ANNUAL LEAVE PAY	\$7,426.40	\$7,426.32	-\$0.08
	SICK LEAVE PAYOFF	\$0.00	\$0.00	\$0.00
REGIONAL OFFICE PERSONNEL TOTAL		\$505,645.92	\$414,100.57	-\$91,545.35
PROGRAM INSTRUCTIONAL DEVELOPMENT				
	INSTRUCTIONAL DEVELOPMENT	\$6,000.00	\$9,279.65	\$3,279.65
	FIELD EXPERIENCE	\$171,605.68	\$160,951.76	-\$10,653.92
	ACADEMIC ACTIVITIES	\$4,500.00	\$1,405.00	-\$3,095.00
	FOOD	\$1,000.00	\$583.39	-\$416.61
	SUM/NEW STUDENT ORIENT	\$2,000.00	\$1,712.36	-\$287.64
	SUMMER ENRICHMENT	\$12,000.00	\$5,328.00	-\$6,672.00
	SUPP PAY/SUMMER ENRICHMENT	\$9,000.00	\$23,412.73	\$14,412.73
	ROBOTICS/TEAM COACHING	\$5,500.00	\$5,500.00	\$0.00
	COMPUTER HARDWARE	\$0.00	\$0.00	\$0.00
	COMPUTER SOFTWARE	\$0.00	\$0.00	\$0.00

TYPE	ACCOUNT NAME	10-19-23 Approved Budget	FINAL FY24 BUDGET	VARIANCE
	COMPUTER SUPPL/SOFTWARE	\$100,349.00	\$74,498.95	-\$25,850.05
	GUIDANCE	\$0.00	\$0.00	\$0.00
	INSTR. SUPPLEMENTAL MAT.	\$128,715.00	\$241,387.29	\$112,672.29
	PURCHASED SERVICES	\$32,117.00	\$22,816.00	-\$9,301.00
	MATERIALS & SUPPLIES	\$101,555.40	\$112,052.38	\$10,496.98
	TUITION ASSISTANCE	\$10,875.00	\$8,100.00	-\$2,775.00
	PROGRAM INSTRUCTIONAL DEVELOPMENT TOTAL	\$585,217.08	\$667,027.51	\$81,810.43
	PROGRAM TECHNOLOGY			
	VERIZON MAINTENANCE	\$0.00	\$0.00	\$0.00
	SITE CONNECTIONS	\$90,000.00	\$66,952.13	-\$23,047.87
	TECH MAINT/UPGRADES	\$132,000.00	\$107,378.77	-\$24,621.23
	PROGRAM TECHNOLOGY TOTAL	\$222,000.00	\$174,330.90	-\$47,669.10
	REGIONAL OFFICE OPERATIONS			
	PRINTING/BINDING	\$500.00	\$0.00	-\$500.00
	COPIER MAINTENANCE	\$360.00	\$358.82	-\$1.18
	LEASES	\$1,200.00	\$1,108.08	-\$91.92
	POSTAGE	\$250.00	\$223.25	-\$26.75
	RENT			\$0.00
	TELEPHONE	\$2,000.00	\$0.00	-\$2,000.00
	TRAVEL/MILEAGE	\$30,000.00	\$4,764.98	-\$25,235.02
	REGIONAL OFFICE OPERATIONS TOTAL	\$34,310.00	\$6,455.13	-\$27,854.87
	ASSISTANCE TO PARTICIPATING DIVISION			
	FIRE & LIABILITY INS	\$7,000.00	\$5,459.00	-\$1,541.00
	ASSISTANCE TO PARTICIPATING DIVISION TOTAL	\$7,000.00	\$5,459.00	-\$1,541.00
	VPSA GRANT FUNDS			
	COMPUTER/SOFTWARE	\$26,000.00	\$26,000.00	\$0.00
	VPSA GRANT FUNDS TOTAL	\$26,000.00	\$26,000.00	\$0.00
	GRAND TOTAL	\$1,380,173.00	\$1,293,373.11	\$86,799.89
	Balance			
	Variance	\$0.00	\$103,717.89	Spotsy to send funds in Nov 2024
Students			615	

The Commonwealth Governor's School
Governing Board Meeting
September 19, 2024

Agenda Topic: CGS Program Overview

Action Required: _____ Requires Board Action
_____ X Receive Information

Background Information:

This presentation will provide a brief overview of the program locations, hallmarks, staffing, enrollment, and retention data as we begin the 2024-2025 school year.

Director's Recommendation: Receive Information

Attachment: 7ci. CGS Overview slides

Commonwealth Governor's School



- 6 sites representing 4 divisions - Caroline, King George, Spotsylvania, Stafford
 - Spotsylvania sites - Riverbend, Spotsylvania
 - Stafford sites - Colonial Forge, North Stafford, Stafford
 - King George / Caroline site - King George
- Hallmarks of the program
 - Half-day program - Students spend a half-day in CGS courses at CGS sites and a half-day in their home school
 - Regional collaboration with common instructional planning
 - Instructional broadcasts across all sites by expert teachers
 - Field experiences in each content area
 - Purposeful course alignment to allow for cross-curricular instruction
 - Focus on research and writing through four-year culminating experience

Commonwealth Governor's School



Schedule

2024-2025 Master CGS Schedules - All Counties

Regional CGS Program Broadcast Times	Stafford & North Stafford Sites 11th/12th Grade Schedule	Colonial Forge Site 11th/12th Grade Schedule	Riverbend Site 11th/12th Grade Schedule	Spotsylvania Site 11th/12th Grade Schedule	King George Site 11th/12th Grade Schedule
Travel Students Arrive	Prior to Block 1	Prior to Block 1	7:45 AM	7:50 AM	8:00 AM
Block A 8:05am - 8:45am (40 minutes)	Block 1 7:30am - 8:50am (Stafford) 7:30am - 9:00am (NSHS)	Block 1 7:30am - 9:00am	Block 1 7:45am - 9:10am	Block 1 7:55am - 9:15am	Block 1 8:05am - 9:23am
Block B 9:30am - 10:10am (40 minutes)	Block 2 8:55am - 10:15am (Stafford) 9:05am - 10:15am (NSHS)	Block 2 9:05am - 10:30am	Block 2 9:15am - 10:40am	Block 2 9:20am - 10:35am	Block 2 9:27am - 10:45am
Travel Students Depart	10:20 AM	No travel	10:43 AM	10:40 AM	10:50 AM
	Block 3 + lunch 10:35am - 12:30pm	Block 3 + lunch 10:35am - 12:30pm	Block 3 + lunch 11:00am - 12:55pm	Block 3 11:00am - 12:33pm	Block 3 + lunch 11:01am - 1:00pm
	Block 4 12:35pm - 2:00pm	Block 4 12:35pm - 2:00pm	Block 4 1:00pm - 2:20pm	Block 4 12:38pm - 2:20pm	Block 4 1:04pm - 2:35pm
Regional CGS Program Broadcast Times	Stafford & North Stafford Sites 9th/10th Grade Schedule	Colonial Forge Site 9th/10th Grade Schedule	Riverbend Site 9th/10th Grade Schedule	Spotsylvania Site 9th/10th Grade Schedule	King George Site 9th/10th Grade Schedule
	Block 1 7:30am - 9:00am	Block 1 7:30am - 9:00am	Block 1 7:35am - 8:55am	Block 1 7:35am - 8:55am	Block 1 7:25am - 8:56am
	Block 2 9:05am - 10:30am	Block 2 9:05am - 10:30am	Block 2 9:00am - 10:20am	Block 2 9:00am - 10:20am	Block 2 9:00am - 10:28am
Travel Students Arrive	10:40 AM	10:40 AM	11:15 AM	11:15 AM	11:05 AM
Block C 11:25am - 12:15pm (50 minutes)	Lunch - 10:40am - 11:00am Block 3 11:05am - 12:22pm	Lunch - 10:40am - 11:00am Block 3 11:05am - 12:30pm	Block 3 11:20am - 12:40pm	Block 3 11:20am - 12:33pm	Lunch 10:47am - 11:10am Block 3 11:14am - 12:30pm
Block D 12:50pm - 1:40pm (50 minutes)	Block 4 12:28pm - 2:00pm	Block 4 12:35pm - 2:00pm	Block 4 12:45pm - 2:05pm	Block 4 12:38pm - 1:52pm	Block 4 12:34pm - 1:50pm
Travel Students Depart	No travel	No travel	2:08 PM	1:55 PM	1:55 PM

		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
AM	11th & 12th Grade	English & Science	Math & Social Studies	Labs, Field Experiences, Culminating, Speakers, Special Activities, Extra Instructional Time	English & Science	Math & Social Studies
PM	9th & 10th Grade	Math & Social Studies	English & Science		Math & Social Studies	English & Science

	9 th	10 th	11 th	12 th
9/11 Graves Mountain		9/25 National Archives	9/11 Williamsburg	9/26 Play
	Pogue/Lohr Charter Bus		Rine Charter Bus	Maginnis Charter bus
				Siegmund Charter Bus
10/17 <i>Romeo & Juliet</i>		10/1-2 Shenandoah Trip (OVERNIGHT)	9/25 Air & Space Museum	10/22 Business Trips (1/2 day plus)
	Siegmund Charter Bus		Lohr Charter Bus	DeGrandis Charter Bus
				Kronander School Bus
10/30 Air & Space Museum Dulles		10/31 <i>Macbeth</i>	10/23-24 Philadelphia	10/30 Orienteering
	Giles Charter bus		Siegmund Charter Bus	Garrison Charter Bus
				Letellier School Bus
2/26 National Gallery of Art		12/4-5 Mock Congress	11/20 Pamplin Park	11/20 Physics workshop NS & CF to SHS KG & Sp to RHS
	Maginnis Charter bus		Rine Charter Bus	Maginnis Charter bus
				Pogue/Bywaters School Bus

Commonwealth Governor's School: King George Site

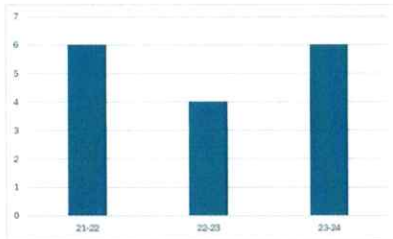


5 Instructors (full- and part-time)

CGS School Counselor hired for 24-25

Enrollment tracked and reported annually

- Conduct exit interviews to identify reasons for withdrawal

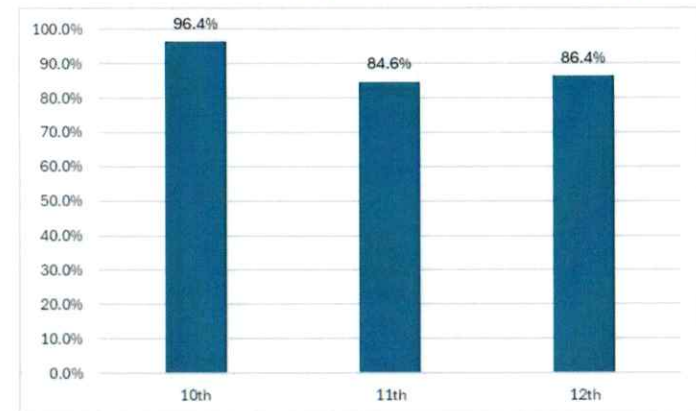


- Add students from waitlist, if available

24-25 Student Enrollment

	King George	Caroline	Total
Class of 2025	15	4	19
Class of 2026	19	3	22
Class of 2027	21	6	27
Class of 2028	21	6	27
	76	19	95

24-25 Student Retention



Commonwealth Governor's School: Spotsylvania Sites



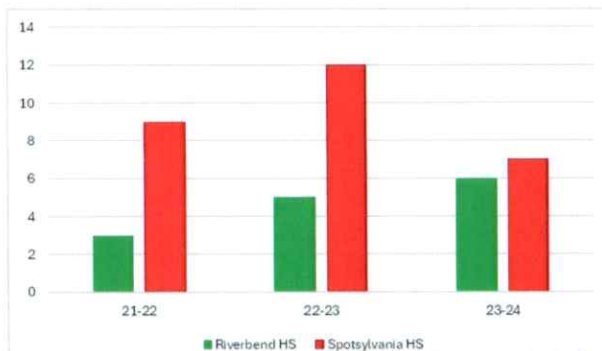
16 Instructors (full- and part-time)

CGS School Counselor hired for 24-25

Enrollment tracked and reported annually

- Conduct exit interviews to identify reasons for withdrawal

Withdrawal Trends



- Add students from waitlist, if available

24-25 Student Enrollment

	Riverbend HS	Spotsylvania HS	Division Total
Class of 2025	29	18	47
Class of 2026	26	28	54
Class of 2027	31	24	55
Class of 2028	30	28	58
Site Totals	116	98	214

24-25 Student Retention



Commonwealth Governor's School: Stafford Sites

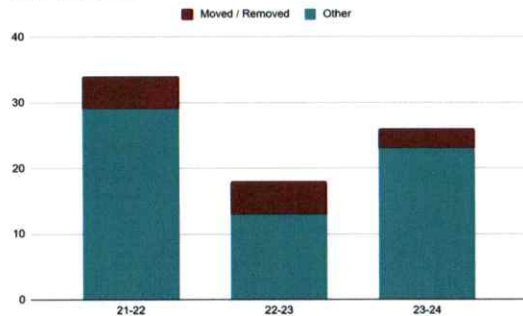


19 Instructors (full- and part-time)

CGS School Counselor hired for 24-25

Enrollment tracked and reported annually

- Conduct exit interviews to identify reasons for withdrawal

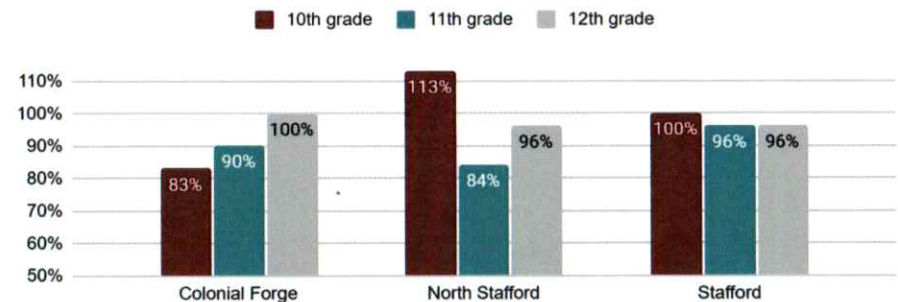


- Add students from waitlist, if available

24-25 Student Enrollment

296 students	Colonial Forge	North Stafford	Stafford
Class of 2025	19	13	24
Class of 2026	28	21	27
Class of 2027	24	27	29
Class of 2028	30	27	30
	101	84	111

24-25 Student Retention



The Commonwealth Governor's School
Governing Board Meeting
September 19, 2024

Agenda Topic: Website and Student Information System

Action Required: _____ Requires Board Action
_____X_____ Receive Information

Background Information:

The director determined that the CGS website, student information management system (SIS), and stakeholder communication systems needed to be updated for efficiency. We have reviewed the current budget and have identified funds to use for this update. We are currently working with vendors to purchase an integrated solution with the goal of website and communication system implementation by November 2024 and SIS by the second semester of 24-25. This will support the fall recruiting and spring application/acceptance processes. Stafford County Public Schools' procurement office has been assisting by posting a Request for Proposal on the eVA procurement website using the following Scope of Work.

The Commonwealth Governor's School is seeking a new website solution to replace their current WordPress site for communication, efficiency, privacy and branding. We are looking for a website solution that serves as a centralized repository for all student relayed information. The School serves about 600 students across six (6) sites in four (4) divisions within Virginia. Potential bidder's solutions shall be user-friendly with a focus on user experience and be implemented quickly with a go-live date before December 31, 2024. Additionally, proposed solutions should distribute communications through a mobile application. Potential bidder's solutions should include: • Student Records Management • Enrollment and Admissions • Attendance Tracking • Grading and Progress Monitoring • Communication and Collaboration • Scheduling and Course Management • Reporting and Analytics

Director's Recommendation: Receive Information



**SCHOOL BOARD OF STAFFORD COUNTY
d/b/a STAFFORD COUNTY PUBLIC SCHOOLS**

31 Stafford Avenue
Stafford, Virginia 22554
Telephone (540) 658-6000
www.staffordschools.net

REQUEST FOR QUOTE # 25-SCPS-015

Title: Website and Communication Platform
Issue Date: September 11, 2024
Department: Commonwealth Governor’s School
Procurement Officer: Kadie Smith
Email: procurement@staffordschools.net

Request for Quote Due Date and Time: **Quotes will be received until 2:00 p.m. local prevailing time on September 16, 2024** for providing the services as described herein. All Quotes must be emailed to Procurement at procurement@staffordschools.net.

Contract Term: Effective from date of award for a period of one (1) year with five (5) additional successive one-year period or until the total contract spend reaches \$199,999.99, whichever is sooner.

Upon a determination by Stafford Schools to renew this contract for an additional term, written notification will be given to the Contractor. Prior to the expiration date of the initial contract or any subsequent renewal, the Contractor may request price adjustments to be effective during the upcoming contract period. Price increases may be negotiated only at the time of renewal. If the Stafford Schools elects to exercise the option to renew the contract for an additional renewal term, the contract price(s) for the renewal term shall not exceed the contract price(s) of the most recent contract term by more than the percentage increase of the U.S. City Average, Other Services ID #CWUR0000SAS367 category Urban Wage Earners and Clerical Workers section of the Consumer Price Index (CPI-W) of the United States Bureau of Labor Statistics for the previous renewal period for which statistics are available. The source for this index shall be the Bureau of Labor Statistics Consumer Price Index.

TERMS & CONDITIONS: This Request for Quote is subject to the provisions of the School Board of Stafford County, d/b/a Stafford County Public School’s (herein referred to as “Stafford Schools”) Request for Quote (RFQ) and any attachments, exhibits, revisions or amendments thereto, which are hereby incorporated into this RFQ in their entirety. Special Terms and Conditions and Specifications attached shall also be part of your quote. Please be observant of all RFQ instructions and specifications.

By executing this RFQ cover sheet, bidder acknowledges that they have read this RFQ, understand it, and agree to be bound by its terms and conditions. The undersigned bidder hereby offers and agrees to furnish all goods and services required by this RFQ and certifies that all information it has provided in response to this RFQ is true, correct, and complete.

BIDDER INFORMATION:

Name of firm: _____

Address of firm: _____

By (signature in ink): _____

Name (print): _____

Title (print): _____

Phone: _____ Fax: _____ Email: _____

In accordance with Virginia Code § 2.2-4343.1, as amended, Stafford County Public Schools does not discriminate against faith-based organizations. Stafford Schools does not discriminate against a bidder because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law.



1. **PURPOSE**

The purpose of this Request for Quote (RFQ) is to solicit quotes from potential bidders to establish a contract for the scope of work identified in Section 3 below.

2. **BACKGROUND**

Stafford County is rapidly becoming an urban community and currently ranks as one of the fastest growing counties in Virginia and the nation. Stafford County encompasses one hundred seventy three thousand (173,000) acres, of which thirty thousand five hundred (30,500) are utilized by the federal government for the Quantico Marine Corps Reservation. The estimated population of Stafford County is one hundred sixty-three thousand three hundred and eighty (163,380).

At present, Stafford County Public Schools has seventeen (17) elementary schools (grades K-5), eight (8) middle schools (grades 6-8), five (5) high schools (grades 9-12), two (2) Head Start locations, one (1) alternative education facility and four (4) support complexes. The school membership is approximately thirty-one thousand two hundred and twenty (31,220).

3. **SCOPE OF WORK**

The Commonwealth Governor's School is seeking a new website solution to replace their current WordPress site for communication, efficiency, privacy and branding. We are looking for a website solution that serves as a centralized repository for all student relayed information. The School serves about 600 students across six (6) sites in four (4) divisions within Virginia. Potential bidder's solutions shall be user-friendly with a focus on user experience and be implemented quickly with a go-live date before December 31, 2024. Additionally, proposed solutions should distribute communications through a mobile application. Potential bidder's solutions should include:

- Student Records Management
- Enrollment and Admissions
- Attendance Tracking
- Grading and Progress Monitoring
- Communication and Collaboration
- Scheduling and Course Management
- Reporting and Analytics

4. **SUBMISSION INFORMATION AND REQUIREMENTS**

4a. SUBMISSION AND RECEIPT OF QUOTES. It is the sole responsibility of the bidders for ensuring that their quotes are received by Stafford Schools personnel before the due date and time for receipt of quotes per the RFQ. Quotes and/or any addenda pertaining thereto, received after the announced time and date of receipt, will not be accepted. However, nothing in this RFQ precludes Stafford Schools from requesting additional information at any time during the procurement process.

4b. QUOTE FORMAT. Complete and submit the following as a complete response to this RFQ:

- A. RFQ cover sheet signed;
- B. Attachment B – Questionnaire;

5. **TERMS AND CONDITIONS: Any contract awarded as a result of this Request for Quotation is subject to Attachment A – Stafford Schools Purchase Order Terms and Conditions.**

6. **POSTING**



Public notice of the award or the announcement of the decision to award shall be given by Stafford Schools by posting of this notice on the [Stafford Schools Procurement website](#) under Informal Procurements.

7. **AWARD**

Award shall be made by Stafford Schools determination to the bidder that Stafford Schools determines has provided the best bid, including the following factors: price, qualifications and plan/methodology. These factors carry equal weight.



ATTACHMENT A – Stafford Schools PURCHASE ORDER TERMS AND CONDITIONS

1. By accepting and performing a Stafford County Public School's (Stafford Schools) purchase order, the vendor agrees that the order is subject to Stafford Schools's Purchase Order Terms and Conditions as follows, any Terms and Conditions set forth in the applicable solicitation (competitive sealed bidding and negotiations transactions) or request for quotations (small purchase transactions) and any Terms and Conditions added or otherwise incorporated by reference within a written contract of the parties.
2. This purchase order is subject to the laws of the Commonwealth of Virginia and the procurement policies and regulations of Stafford County Public Schools ("Stafford Schools"), as amended, and shall take precedence over any other contract document.
3. Goods or services delivered must be strictly in accordance with the referenced quote, proposal, bid or contract and shall not deviate in any way from terms, conditions or specifications of the bid or proposal. All goods and services shall comply with reasonable standards of quality if no specifications have been provided and they must comply with all federal, state, and local laws relative thereto. Stafford Schools reserves the right to conduct any test/inspection it may deem advisable to assure goods and services conform to the specifications. If rejected, same shall remain the property of the contractor, vendor, or supplier (collectively, the "Contractor").
4. All prices are F.O.B. Destination, Freight Prepaid, and allowed with transportation charges prepaid. Stafford Schools takes responsibility of goods at destination. The vendor bears responsibility to pay freight, bear freight, own goods in transit, and files claims. The unit price bid must include shipping costs.
5. All goods or services provided under a purchase order and/or any contract shall be billed by the Contractor at the contract price, regardless of which Stafford Schools using department is being billed.
6. The Contractor must indicate this purchase order and or/ any contract number on all related invoices, delivery tickets, bills of lading, packages and/or correspondence. All invoices shall be in the same legal name of the Contractor as indicated on this purchase order.
7. Invoices for items ordered, delivered and accepted shall be submitted by the Contractor directly to the payment address shown on this purchase order and/or any contract. All invoices shall show the Stafford Schools contract number and/or purchase order number; social security number (for individual contractors) or the federal employer identification number (for proprietorships, partnerships, and corporations).
8. Any payment terms requiring payment in less than 30 days will be regarded as requiring payment 30 days after invoice or delivery, whichever occurs last. This shall not affect offers of discounts for payment in less than 30 days, however. All payment terms shall be due 30 days after receipt and approval of proper invoice, or materials/services, whichever is later.
9. The Contractor is obligated to pay any subcontractor the proportionate share of payment, and interest on any amount unpaid, for work performed under this purchase order and/or any contract as required by Virginia Code § 2.2-4354, as amended, said requirements are incorporated herein as if stated in their entirety.
10. No substitution, change or deviation shall be made without an authorized change order or contract amendment issued by Stafford Schools.
11. In case of default by the Contractor, or the failure to deliver the supplies or services ordered by the time specified, Stafford Schools after due written or oral notice, may procure such from other sources and hold the vendor responsible for any excess cost occasioned thereby.
12. Stafford Schools reserves the right to terminate this purchase order and/or any contract, if the Stafford County Public School Board shall cease to appropriate funds for the purpose of this purchase order and/or any contract, in accordance with the procurement policies and regulations of Stafford Schools, as amended. Stafford Schools may terminate this Contract at any time, for any reason or for no reason, upon



thirty days' advance written notice to the Contractor. In the event of such termination the Contractor shall be compensated for services and work performed prior to termination.

13. Any Contractor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership (collectively referred to as "business entity") shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law. Any business entity described above that enters into a purchase order and/or any contract with a public body pursuant to the Virginia Public Procurement Act shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, to be revoked or cancelled at any time during the term of this purchase order and/or any contract. A public body may void any purchase order and/or any contract with a business entity if the business entity fails to remain in compliance with the provisions of this section.

14. Stafford Schools is exempt from State sales and use tax, a certificate of exemption from ST-12 will be issued upon request. Deliveries against this purchase order must be free of excise or transportation taxes. Federal Excise Tax exemption registration may be used when required.

15. Contractor shall indemnify, keep and save harmless Stafford Schools, its agents, officials, employees and volunteers against any claims, damages, and actions of any kind or nature, whether at law or in equity, which may otherwise accrue against Stafford Schools in consequence of the granting of a contract and/or purchase order or which may otherwise result therefrom, if it shall be determined that the act was caused through negligence or error, or omission of the Contractor or his or her employees, or that of the subcontractor or his/her employees, if any; and the Contractor shall, at his or her own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith; and if any judgment shall be rendered against Stafford Schools in any such action, the Contractor shall, at his/ her own expense, satisfy and discharge the same.

16. In the absence of other contractual terms, for work performed on Stafford Schools-owned or leased facilities or property, the Contractor shall maintain at a minimum, the following insurance coverages: Workers Compensation - statutory requirements and benefits; Employer's Liability - \$100,000; Commercial General Liability - \$2,000,000 combined single limit; Automobile Liability - \$2,000,000 combined single limit.

17. In accordance with Virginia Code § 22.1-296.1, as amended, if the Contractor will have direct contact with students on Stafford Schools property during either regular school hours or school-sponsored activities, the Contractor must provide certification that all persons who will provide such services have not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child, or the solicitation of any such offense. This requirement does not apply to Contractor or Contractor's employees providing services in an emergency or exceptional situation, such as when student health or safety is endangered or when repairs are needed on an urgent basis to ensure that school facilities are safe and habitable, when it is reasonably anticipated that the contractor or his employees will have no direct contact with students.

18. The parties agree that under applicable law Stafford Schools cannot indemnify or defend the Contractor. To the extent any promise or term contained in any of Contractor's contract documents, including any exhibits, attachments, or other documents incorporated by reference therein, includes an indemnification or obligation to defend by Stafford Schools, that promise or term is stricken and of no effect.

19. Contractor agrees to allow Stafford Schools to have access to and the right to examine and copy pertinent books, papers, and records of the Supplier involving transactions related to this purchase order and/or any related contract for five years after the final payment of this purchase order and/or contract,



and require a provision in any subcontract for more than \$10,000 entered into as a result of this purchase order and/or any related contract to permit the same. Records, books, documents and papers which may relate to any arbitration, litigation, or the settlement of claims arising out of the performance of this purchase order, contract and/or any subcontract shall continue until any appeals, arbitration, litigation, or claims shall have been finally disposed of.

20. Any dispute concerning a question of fact as a result of this purchase order and/or any related contract which is not disposed of by agreement shall be decided by Stafford Schools Superintendent, in accordance with Virginia Code § 2.2-4363(C). 21. Stafford Schools does not discriminate against faith-based organizations, in accordance with the Code of Virginia, § 2.2-4343.1, or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment in the performance of its procurement activity.

21. Contractor certifies that it does not, and shall not during the performance of this purchase order and/or any related contract for goods and/or services in the Commonwealth, knowingly employ an unauthorized alien as defined in the Federal Immigration Reform and Control Act of 1986.

22. During the performance of any Stafford Schools purchase order and/or contract over \$10,000, the Contractor agrees to maintain a drug-free workplace in accordance with Virginia Code § 2.2-4312, as amended, said requirements are incorporated herein as if stated in their entirety.

23. During the performance of any Stafford Schools purchase order and/or contract over \$10,000, the Contractor agrees to not discriminate against the Contractor's employees or applicants for employment in accordance with the requirements of Virginia Code § 2.2-4311, as amended, said requirements are incorporated herein as if stated in their entirety.

24. By submitting a quote, bid, or proposal, the Contractor certifies that their quote, bid, or proposal is made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other Contractor or subcontractor in connection with their quote, bid, or proposal, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

25. All information technology, which is purchased or upgraded by Stafford Schools under any Stafford Schools purchase order and/or contract must comply with the access standards required in Virginia Code § 2.2-3502, as amended, said requirements are incorporated herein as if stated in their entirety.

26. This purchase order and/or any related contract and its terms, including but not limited to, the parties' obligations, the performance due, and the remedies available to each party, are governed, construed, and interpreted in accordance with the laws of the Commonwealth of Virginia, without regard to principles of conflicts of laws. Any and all disputes, claims, and causes of action arising out of or in any way connected with this purchase order and/or any related contract or its performance must be brought in the applicable court of Stafford County, Virginia or in the United States District Court for the Eastern District of Virginia, Alexandria Division.

27. Contractor acknowledges that it shall abide by all of the requirements set forth under Section 22.1-289.01 of the Code of Virginia.

In the course of providing services during the term of the Agreement, Contractor may have access to student education records that are subject to the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g, and its implementing regulations, and Virginia state law. Such information is considered confidential and is protected by FERPA. To the extent that Contractor has access to "education records" under this Agreement, it is deemed a "school official," as each of these terms are defined under FERPA. Contractor agrees that it shall not use education records for any purpose other than in the performance of this Agreement. Except as required by law, Contractor shall not disclose or share



education records with any third party unless permitted by the terms of the Agreement or to subcontractors who have agreed to maintain the confidentiality of the education records to the same extent required of Contractor under this Agreement.

In the event any person(s) seek to access protected education records, whether in accordance with FERPA or other Federal or relevant state law or regulations, Contractor will immediately inform School Board of such request in writing. Contractor shall not provide direct access to such data or information or respond to individual requests. Contractor shall only retrieve such data or information upon receipt of, and in accordance with, written directions by School Board and shall only provide such data and information to School Board. It shall be School Board's sole responsibility to respond to requests for data or information received by Contractor. Should Contractor receive a court order or lawfully issued subpoena seeking the release of such data or information, Contractor shall provide immediate notification to School Board of its receipt of such court order or lawfully issued subpoena and shall immediately provide School Board with a copy of such court order or lawfully issued subpoena prior to releasing the requested data or information.

If Contractor experiences a security breach concerning any education records covered by this Agreement, then Contractor will immediately notify School Board and take immediate steps to limit and mitigate such security breach to the extent possible. The parties agree that any breach of the confidentiality obligation set forth in the Agreement may, at School Board's discretion, result in cancellation of further consideration for contract award. In addition, Contractor agrees to indemnify and hold the School Board harmless for any loss, cost, damage or expense suffered by School Board, including but not limited to the cost of notification of affected persons, as a direct result of the unauthorized disclosure of education records.

Upon termination of Agreement, Contractor shall return and/or destroy all education records and other data or information received from School Board upon, and in accordance with, direction from School Board. Contractor shall not retain copies of any education records or data or information received from School Board once School Board has directed Contractor as to how such information shall be returned to School Board and/or destroyed. Furthermore, Contractor shall ensure that it disposes of any and all education records and data or information received from School Board in a School Board-approved manner and in a manner that maintains the confidentiality of the contents of such records (e.g. shredding paper records, erasing and reformatting hard drives, erasing and/or physically destroying any portable electronic devices).



ATTACHMENT B – QUESTIONNAIRE

Plan/Methodology:

1. What, when and how will your company perform the services described in this RFQ?
2. Provide samples of any proposed forms, procedural guidelines, etc. proposed for implementing your plan/methodology.
3. Outline how your company plans to handle the migration of exiting student data.

Qualifications/Experience:

4. Brief company profile, including:
 - a. official name of the company, address, telephone number, fax number, and e-mail address
 - b. name of the founder(s) and the names and titles of the key members of the company
 - c. name of the key contact person to be assigned to any contract resulting from this solicitation, including email and telephone number
 - d. regular business hours
 - e. company's overall purpose and mission statement
 - f. numbers and types of employees or independent contractors in the company
 - g. Describe what sets your company apart from other companies
5. Resume of each staff member who will be assigned to the contract.
6. Past experience providing this service, including a list of other school districts where the vendor has provided this service.
7. List a minimum of three (3) recent references for which your firm has provided this service. Include references that can attest to the bidder's knowledge, quality of work, timeliness, diligence and flexibility. Include company name, contact person, phone number and email address for each reference.
8. A discloser including whether the bidder or its client(s) have received any warning, sanction, criticism, fine or similar reprimand from any regulatory agency or work performed. Bidder shall also disclose whether its owners, officers, employees or agents have ever been subject to said scrutiny.
9. Additional information your firm would like Stafford Schools to consider related to your qualifications and experience.

Pricing:

10. Provide a detailed pricing schedule for the service, which is inclusive of all costs, commissions, fees, overhead and miscellaneous charges associated with providing the services.
11. Additional information your firm would like Stafford Schools to consider related to your pricing.

[END OF REQUEST FOR QUOTE]

Bottom of Form

The Commonwealth Governor's School
Governing Board Meeting
September 19, 2024

Agenda Topic: 2024-2025 Governing Board Meetings

Action Required: _____ Board Action
_____ Receive Information
 X Board Discussion

Background Information:

In August, staff received a request from Mr. Roles to move the times of the CGS Governing Board meetings from 4:00pm to 4:30pm. As he is no longer serving on the Governing Board, does the board want to review or amend the meeting times?

Board members may request agenda items for the following meeting during the Board Comments & Next Steps item at each meeting. In addition, the director will request additional agenda items from members of the Governing Board approximately three weeks prior to each meeting via email.

The current meeting calendar (below) has the following events in February 2025 that need to be finalized..

Thursday, February 20, 2025*

CGS Stafford School Board Offices ????

Governing Board Retreat Saturday, February 22, 2025- 8:00am - 12:00pm

(tentative date) *CGS 125 University Boulevard, upstairs conference room*

Director's Recommendation: (1) In lieu of the tentative Governing Board Retreat on February 22, hold an extended workshop (12:00pm - 4:00pm) prior to the Thursday, February 20 Governing Board meeting to conduct the retreat with a focus on Strategic Planning activities. (2) Confirm the location of the February 20 meeting at the CGS Regional Office.

The Commonwealth Governor's School
GOVERNING BOARD MEETING DATES - FY 2024-2025
Revised: June 20, 2024

- July:** Thursday, July 18, 2024*
- August:** Thursday, August 15, 2024*
- September:** Thursday, September 19, 2024 – 4:30 p.m.
NOTE: King George School Board Office (2nd floor conference Room)
- October:** Thursday, October 17, 2024 – 4:30 p.m.
Spotsylvania County School Board Office (Conference Room I)
- November:** Thursday, November 21, 2024*
- December:** Thursday, December 19, 2024*
- January:** Thursday, January 16, 2025 – 4:30 p.m.
King George County School Board Office (2nd Floor Conference Room)
- February:** Thursday, February 20, 2025*
CGS Stafford School Board Offices ????
Governing Board Retreat, Saturday, February 22, 2025- 8:00am - 12:00pm
(tentative date) *CGS 125 University Boulevard, upstairs conference room*
- March:** Thursday, March 20, 2025 – 4:30 p.m.
Caroline High School Library
- April:** Thursday, April 17, 2025*
- May:** Thursday, May 15, 2025 – 4:30 p.m.
Stafford County School Board Office (Executive Boardroom)
- June:** Thursday, June 19, 2024*

Please mark your calendars! CGS Governing Board meetings are always the third Thursday of each month

**** The Commonwealth Governor's School Governing Board chairperson approves payment of invoices only.***

The Commonwealth Governor's School
Governing Board Meeting
September 19, 2024

Agenda Topic: **Election of Vice Chair for the CGS Governing Board**

Action Required: Requires Board Action
 Receive Information

Background Information:

Mr. Roles, King George representative, notified CGS staff on September 11, 2024 that he resigned from the board. Mr. Roles was currently serving as Vice Chair of the CGS Governing Board. The CGS Governing Board needs to nominate and elect a new vice chairperson.

Director's Recommendation: Board Nomination, Discussion, and Vote