

# The Commonwealth Governor's School

12301 Spotswood Furnace Road • Fredericksburg, Virginia 22407 • 540-548-1278 • Fax 540-548-1736

## CGS Governing Board Meeting Minutes

Caroline High School

March 21, 2024, 4:00pm-6:00pm

### **Attendance:**

- Caroline - Ms. Allison Sears (primary board representative), Autumn Nabors (superintendent designee)
- King George - Mr. Matthew Roles (primary board representative), Dr. Jesse Boyd (superintendent)
- Spotsylvania - Dr. Lorita Daniels (primary board representative), Mr. Allen Hicks, Mr. Kelly Guempel (acting superintendent)
- Stafford - Mrs. Maureen Siegmund (alternate board representative), Dr. Thomas Taylor (superintendent)
- Regional Office – Mrs. Jennifer Grigsby (regional director), Mrs. Heidi Robison (program manager & clerk of the board)

**Call to Order:** (4:02pm)

### **Roll Call**

### **Pledge of Allegiance**

**Approval of March 21, 2024 Agenda** - Motion to approved agenda by Mrs. Siegmund, seconded by Dr. Daniels, motion carried 3-0

**Citizen Comments:** NA

**Board Members' Comments:** NA

**Superintendents' Comments:** NA

### **Director's Report:**

- CGS Events - Past and Upcoming
  - Masquerade dance - kids loved it
  - iFly - kids loved it. Next year will be in 3 groups instead of 2 groups allowing students to fly an extra time. Students calculated the math involved. Teachers connected it to the physics curriculum.
  - Raisin in the sun is being put on only for our students.
- Personnel & Instructional Update
  - 2023-2024
    - One teaching position open (KGHS) - classes are being covered by 3 other CGS teachers
    - Counselor position open
  - 2024-2025

- King George HS - Science
  - Stafford HS - Math
  - Spotsylvania HS - Science, Math (retired teacher currently teaching is willing to return)
  - North Stafford - Physics teacher
- Observation and post observation almost complete - 36 observed and 34 post conference completed
- CGS Application Process - All applicants have been informed of their status as of 3/14/2024, waiting on list from Stafford County.
- Cookies with the Commonwealth will be scheduled in April to welcome new students
- New Primary Member Onboarding Process - meet with Ms. Sears discussed the retreat packet and asked to see the KGHS site visit.
- Recruitment Fair - Spotsylvania County - March 2, 2024 Director and teacher attended the Spotsy Recruitment fair. Interview one science teacher only certified for Biology.
- Region III Gifted Administrators' Presentation - rescheduled to April 17, 2024

**Approval of Consent Agenda** - Mrs. Siegmund made a motion to approve the consent agenda, Mr. Roles second the motion, motion carried 3-0

- Previous Meeting Minutes
  - January 18, 2024
  - February 21, 2024
- Monthly Financial Report

### **Informational Items**

- CGS FY 2024-2025 Proposed Budget – Second Reading
  - Spotsylvania is planning a 6% pay raise 2024-2025, CGS budget has been adjusted to reflect the change
  - Siegmund - questions about salary increases. Teachers are not included, only CGS office staff are in the budget.
  - Question and Answer - Dr. Taylor the governing board has some discretion as to how to do payroll. We can come back and adjust the budget if Spotsylvania 6% pay raise does not happen. If we want to be independent from the fiscal agent, you will need to change the bi-laws.
  - Dr. Daniels - how will Stafford handle any changes in salaries for Regional office personnel. Stafford will match the budget.
- CGS Teacher Summer Work Calendar 2024-2025 - Human resources in each county has approved the CGS work calendar - 11 month teachers are grandfathered in or site leaders.
- VDOE Mid-Cycle Evaluation Review - Review of the VDOE report
  - Questions:
    - Mrs. Siegmund - #6 What is the VDOE recommendation? 15-1 student to teacher ratio, we are currently 23-1
    - Dr. Daniels - #2 What does partially implemented mean? CGS is currently doing outreach programs to middle schoolers. Working toward outreach at the elementary schools. Summer program that is run by the CGS students. Stafford used to have a gifted program over the summer prior to Covid. Mr. Roles questioned whether we were starting our outreach too early. It becomes important to ensure students are in the correct math class.
    - #5 - Could change AP Environmental to 12th grade and instead of AP Physics could shift Conceptual Physics. Some things moved to meet that goal. The divisions will provide financial support to implement. What AP exams do 9th graders currently take - AP Environmental and AP European.
    - #8 - Cultural Diversity - Always will be working on this area.

- #9 - Endorse in gifted education is going away - we encourage our teachers to still get endorsed.
  - #10 - Strategic planning process will be adopted next year.
- Director plans to submit to VDOE and full evaluation will be in 2027 - Normally it is a filing and a thanks. But with new VDOE staff member, it may be a little different.

**Closed Session** (Dr. Daniels made motion to move to closed session, Mrs. Siegmund seconded the motion, motion carried 4-0)

- Motion to move into closed session pursuant to Code of Virginia, Section 2.2-3711.A.1, for discussion, consideration, or interviews of prospective candidates for employment; or for discussion of assignments, appointments, promotions, performance, demotion, salaries, disciplining, or resignations of specific public officers, appointees, or employees of any public body  
*Closed Session Certification / Open Session Reconvened*
- Motion to end and certify closed session & reconvene open session. (Mrs. Siegmund made motion to come out of closed session, seconded by Dr. Daniels, motion carried 4-0)  
*I certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting today.*
- Certification:
  - Mrs. Siegmund - certify
  - Mr. Roles - certify
  - Ms. Sears - certify
  - Dr. Daniels - certify

### **Action Items**

- Personnel Agenda Items as discussed in Closed Session - No action items
- Organizational Action Item – Fiscal Agent for 2024-2025 - Mrs. Siegmund made motion to move fiscal agent to Stafford County, Dr. Daniels seconded the motion, motion carried 3-1
  - Roll call
    - Mrs. Siegmund - yes
    - Mr. Roles - yes
    - Ms. Sears - yes
    - Dr. Daniels - no

### **Adjournment** (5:13pm)

~~Next Meeting Thursday, May 16, 2024 at 4:00 pm  
Spotsylvania County School Board Office  
8020 River Stone Drive  
Fredericksburg, VA 22407~~

Changed to Thursday, May 30th at 5:45pm  
Stafford County School Board Office  
31 Stafford Ave, Stafford VA 22554