

# The Commonwealth Governor's School

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## **CGS Governing Board Meeting Minutes**

Stafford County School Board Offices  
31 Stafford Avenue, Stafford, VA 22554  
May 30, 2024, 4:00 - 5:30pm

### **Closed Session**

**Call to Order:** (4:05pm)

**Roll Call** (signed in):

The following governing board members were in attendance:

Caroline - Mrs. Allison Sears (primary board representative)  
King George - Mr. Matthew Roles (primary board representative)  
Spotsylvania - Dr. Lorita Daniels (primary board representative), Amy Williams (Chief Human Resources Officer)  
Stafford - Dr. Sarah Chase (primary board representative), Mrs. Siegmund (online) Dr. Thomas Taylor (superintendent)

- I. Closed Session -Dr. Chase made the motion to go into closed session, Mr. Roles second the motion, and motion carried 4-0
  - A. Motion to move into closed session pursuant to Code of Virginia, Section 2.2-3711.A.1, for discussion, consideration, or interviews of prospective candidates for employment; or for discussion of assignments, appointments, promotions, performance, demotion, salaries, disciplining, or resignations of specific public officers, appointees, or employees of any public body
  
- II. Closed Session Certification / Open Session Reconvened
  - A. Motion to end and certify closed session & reconvene open session.  
I certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting today.

III. Action Items

- A. Assignments, Appointments, Promotions, Demotions, and Resignations as discussed in Closed Session

Mr. Roles made a motion to accept the decision made in close session, Mrs. Sears seconded the motion, and motion carried 4-0

Certify:

- Mrs. Sears - certify
- Mr. Roles - certify
- Dr. Daniels - certify
- Dr. Chase - certify

- IV. Adjournment - ( Mr. Roles made a motion to adjourn, Dr. Daniels seconded the motion, motion carried 4-0 (5:50pm)

## **CGS Governing Board Meeting Minutes**

Stafford County School Board Offices  
31 Stafford Avenue, Stafford, VA 22554  
May 30, 2024, 5:45 - 7:00 pm

**Call to Order:** (5:53pm)

**Roll Call** (signed in):

The following governing board members were in attendance:

Caroline - Mrs. Allison Sears (primary board representative), Sarah Calveric (superintendent)

King George - Mr. Matthew Roles (primary board representative), Dr. Troy Wright (superintendent designee)

Spotsylvania - Dr. Lorita Daniels (primary board representative), Mr. Allen Hicks (superintendent designee), Amy Williams (Chief Human Resources Officer)

Stafford - Dr. Sarah Chase (primary board representative), Dr. Thomas Taylor (superintendent)

Regional Office – Mrs. Jennifer Grigsby (regional director), Mrs. Heidi Robison (program manager & clerk of the board)

Guest - Sylvia Wadsworth, Christopher Eberle, Kate Eberle, Barbara Eberle, Alix Smith

**Approval of date Agenda:** Mr. Roles made a motion to approve the agenda, Mrs. Sears seconded the motion, motion approved 4-0

**Citizen Comments:**

- Sylvia Wadsworth (retired CGS director) - spoke to the mission and principles and history of CGS
- Alix Smith (gifted teacher involved in CGS) - Concerned about moving away from the original mission of the program
- Christopher Eberle (parent) - spoke to the needs within CGS (counselor)
- Christina Merideth (parent) - sent an email that was read to the gov board

**Board Members' Comments:**

- Dr. Daniels - thanked those that spoke to the CGS Governing Board and asked that people come out for the meetings.
- Mr. Roles - Appreciate school within school model
- Mrs. Sears - Thank you, husband was one of the first graduates of CGS

**Superintendents' Comments:**

- Dr. Taylor - Thank you to Jen Grigsby for 6 years of service to CGS.

- Dr. Calveric - wonderful to watch these students flourish
- Mr. Hicks - Thank you for coming and sharing your knowledge

### **Director's Report:**

- Senior Symposium - well attended
- Cookies with the Commonwealth - each county, incoming students to meet teachers and ask questions
- Senior Recognition - May 14, 2024 - PTO to host - 97% seniors attended
- 22 Field Experiences - 2 canceled to weather
- Site and Instructional update - Finished teaching in April, review for AP exam in May, and finish culminating after AP exams
- AP data at September 19, 2024 meeting - teachers have review sessions on their own time, no compensations.
- Application process is complete 182 new students, KGHS can add 1 or 2 more
  - Mr. Roles - asked about the size of KGHS. Caroline pays for 20 seats at KGHS.
- Open position - director, program counselor, social studies KGHS, and NSHS physics
  - Mr. Roles asked about the counselor position
- Exiting students as of 5/23 there were 43. 29% noted they were leaving do to lack of counselor
  - Dr. Daniels - what is the highest exit rate? 11% first year and last year was 6%
- Program for senior symposium
  - Mr. Roles asked about Mock Congress Field Experience - go to Richmond capitol building. Follow the rules of congress.

### **Approval of Consent Agenda:**

- Previous Meeting Minutes -March 21, 2024
- Previous Meeting Minutes - April 4, 2024 - Due to those in attendance were missing. Mr. Roles made a motion that we pull this for the next meeting, Mrs. Sears seconded the motion, and the motion was approved 4-0

### **Informational Items:**

- 2024-2025 Governing Board Meeting Dates - Mr. Roles asked if we could change the Sept 19, 2024 meeting to KGCS since they did not host a meeting in FY24. Vernier demonstration at CFHS instead.
- Dr. Taylor - May 15th will probably conflict with a Stafford Graduation. Could it be moved to the May 22, 2025 -Double check dates and date had no conflict
- End-of-Year Directors report - Based on VDOE Evaluation 2015 & 2021

- Strong instruction strategies for John Haddy research. - Teachers were to implement 2 Strategies - Students perform better on tests and AP Data. Teacher provided data to support improved performance. SOL - 100% pass rate
- STEAM/STEM activities - All 6 sites provided a STEAM/STEM day. 17 middle schools participated. Juniors and Seniors run the sessions.
- Implication of the Math Curriculum - AB and BC Calc and Precalc offer this year. Goal all CGS students will pass a Calculus math class prior to graduation.
- Teacher Gifted certification -10 completed gifted endorsement and 4 actively enrolled. 50% endorsed. VDOE no longer requires gifted endorsement.
- Retention and Meeting goal of 5% - This year 6.5%. Does include students that move.
- Formal Strategic Plan - New Director to set up with gov board input and stakeholder input
- Field Experiences - evaluation team applauded CGS but asked for more. Changed Chincoteague to Shenandoah. . Philadelphia experience and adding more to balance science and history. Senior trip to Paris for senior trip. iFly experience new this year.
  - Mr. Roles asked about why going away from Chincoteague - Not rigorous enough. Research station at Chincoteague.
  - Dr. Calveric - Gifted endorsement - Caroline would love to increase credentialing
  - Dr. Daniels asked for more info on the option Senior Trip - Spring break to Paris.
- Finance Committee Meeting Minutes
  - Dr. Calveric - asked how the director feels about the finance committee meetings. Working well since all 4 divisions are getting together.

**Action Items:**

- CGS FY 2024-2025 Proposed Budget
  - Amend Budget in Sept
  - Mr. Roles - Salary increase Stafford (6%) vs. Spotsy (4%)
  - Mr. Roles - First look in January, second March - Why revenue increased? VDOE increased the amount they were providing to CGS.
  - Dr. Daniels -What is tuition assistance - CGS supplements \$75 per 11 grade student.

Mr. Roles made a motion to approve the FY25 Budget, Dr. Daniels second the motion, motion approved 4-0

**Adjournment:** (6:47 pm)